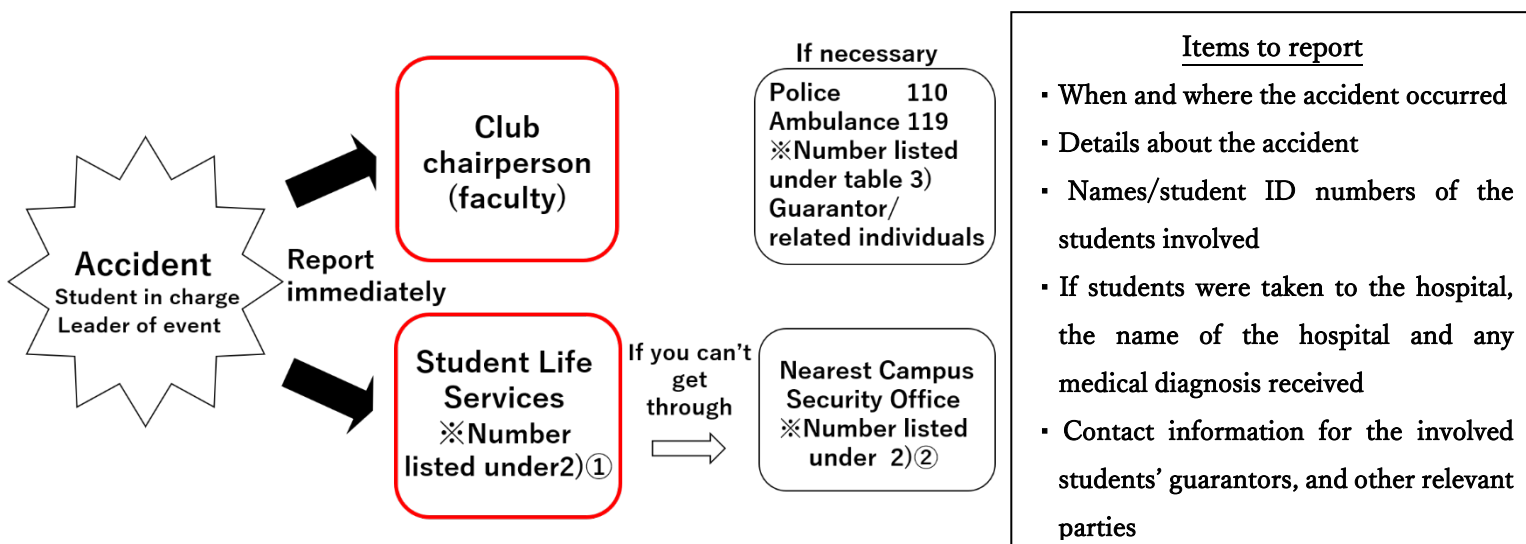


Student Clubs: Response and Contact in the Event an Accident Occurs

1) Flow of what to do when an accident occurs

If an accident occurs during extracurricular activities, follow the steps below, **promptly reporting the incident to the club chairperson and following their instructions. Please also ensure to contact the Student Life Services Section at your club's base campus.** Please contact the nearest Campus Security Office (Disaster Prevention Center at Shinanomachi/Central Control Room at Shiba-Kyoritsu) if you are unable to get through to the Student Life Services Section. **When contacting the relevant offices, please reference the "Items to report" list below.**



2) Service desk (Student Life Services Section) & security office at respective campuses

Campus	Name of office (location)	① Service desk phone number	② Security office phone number
Mita	Office of Student Services (South School Building B1)	03-5427-1568	03-5427-1699
Hiyoshi	Office of Student Services, Student Life Services Section (Independence Wing 1F)	045-566-1025	045-563-1115
Shinanomachi	Office of Student Services, Student Life Services Section (Koyosha 1F)	03-5363-3665	03-5315-4649 (Disaster Prevention Center)
Yagami	Office of Student Services, Student Life Services Section (25th Building 1F)	045-566-1466	045-566-1474
Shonan Fujisawa	Student Life Services Section (SL) Alpha Building 1F	0466-49-3408	0466-47-5114 0466-49-6201 (Nursing and Medical Care)
Shiba-Kyoritsu	Office of Student Services, Student Life Services Section (Building No. 1 1F)	03-5400-2683	03-3434-6241 (Central Control Office)

3) Guide to emergency medical facilities

Region	Name	Telephone number
Within Tokyo	Emergency Consultation Center *	#7119 Cell phone, PHS, push line support Or 23 Wards: 03-3212-2323, Tama Area: 042-521-2323
Within Yokohama	Yokohama Emergency Consultation Center	#7119 or 045-232-7119
Within Fujisawa City	Fujisawa Safety Dial 24	0120-26-0070

* Calls to #7119: If unsure whether to call an ambulance, the center provides 24-hour, year-round information on medical institutions offering medical care and emergency consultation from emergency professionals such as doctors, nurses, and paramedics. Please [click here](#) for more information on #7119.