

Keio University

Scholarship Information Guidebook

2020

*For Japanese Undergraduate Students and
International Undergraduate Students whose status of residence is either “Permanent
resident,” “Special Permanent resident,” “Long-term resident,” “Dependent,” or “Child or
spouse of Japanese national (permanent resident).”*

Table of Contents

Summary of Scholarship System 2

- Scholarship Category 2
- What kinds of scholarships are offered at Keio University? 4
- List of Scholarships 5
- Eligibility Criteria/Selection Criteria 6
- Application Method 9
- Details about the “keio.jp” e-mail address used for communication from the university 10
- Protection of Personal Information 10

Types of Scholarships 11

1. Scholarships Awarded by Keio University (Internal Scholarships) 11
2. JASSO’s (Japan Student Services Organization) Scholarships 22
3. Private Organizations and Local Government Scholarships 22

Required Application Documents 23

- Application Documents Required for Internal Scholarships and Scholarships Offered by Private Organizations and Local Governments 24
- Application Documents Required for JASSO’s Scholarship Loans 25

Detail of Required Application Documents 26

- Financial Assistance other than Scholarships 33
- Scholarships for Studying Abroad 33
- Emergency Aid Scholarships for students who are experiencing unexpected financial difficulties 33
- Important Note for after Acceptance of Application 34

Prescribed Forms 35

Websites with Scholarship Information

Some information concerning scholarship programs and a PDF with excerpts from this booklet will also be posted on the website.
<https://www.students.keio.ac.jp/com/scholarships/apply/form.html>

The application guidelines for internal scholarships and private organizations and local government scholarships can be viewed at the page below. Please check the information for the campus at which you are enrolled.

<List of URLs publishing information on open calls for scholarships applications>

- Mita <https://www.students.keio.ac.jp/mt/scholarships/unique/>
- Hiyoshi <https://www.students.keio.ac.jp/hy/scholarships/unique/internal.html>
<https://www.students.keio.ac.jp/hy/scholarships/unique/external.html>
- Yagami <https://www.st.keio.ac.jp/students/life/>
- Shinanomachi <https://www.students.keio.ac.jp/sn/scholarships/unique/>
- Faculty of Policy Management / Faculty of Environment and Information Studies
<https://www.students.keio.ac.jp/sfc/scholarships/unique/>
- Faculty of Nursing and Medical Care
<https://www.students.keio.ac.jp/sfc/scholarships/unique/nmc-gshm.html>
- Shiba-Kyoritsu <https://www.students.keio.ac.jp/sk/scholarships/unique/>

Summary of Scholarships System

Scholarship Category

Various types of scholarships are available at Keio University depending on the student's nationality and status of residence.

Scholarships for Japanese students and international students whose status of residence is either “Permanent resident,” “Special Permanent resident,” “Long-term resident,” “Dependent,” or “Child or spouse of Japanese national (permanent resident)”.

OR

Scholarships for international students whose status of residence is “Student”

This guidebook is for students of Japanese nationality and of other nationalities whose status of residence is either “Permanent resident,” “Special Permanent resident,” “Long-term resident,” or “Dependent.” It is the English supplement to the Japanese version of the 慶應義塾大学奨学金案内 (Keio University Scholarship Information Guidebook). The content of this guidebook is primarily for students admitted in September.

For more information, please read the Japanese edition of the guidebook which is available at the scholarship section of the Office of Student Services on your campus. The PDF version is available at the link below.

https://www.students.keio.ac.jp/com/scholarships/apply/files/01_shogaku_annai_gakubu.pdf

慶應義塾大学 奨学金案内					
<注意> 募集や申請などはすべて在籍キャンパスを通じて行います。2020年度 学部版					
奨学金の申請受付時間・申請場所					
各奨学金の詳細については、必ず在籍キャンパスの掲示でも確認してください。					
キャンパス	学 部	学 年	申請受付時間	申 請 場 所	新1年生のみさんへ
日 吉	文 学 部 経 済 学 部 法 学 部 商 学 部 理 工 学 部 薬 学 部	1年生	9:30～15:00	日本学生支援機構(奨学金)の窓口 (各キャンパス1階1号窓口)	[学内・学外両用] 4月の第1週から9月までの間は各キャンパスにあり、奨学金を希望する学生は必ずここに申し込み(奨学金公募希望) (Web)を確認し、申請期間までに提出書類を提出してください。 同じ1年生でも日吉、湘南藤沢(湘・藤)、鶴岡の学生では奨学金の申請期間が異なります。
	経 済 学 部 法 学 部 理 工 学 部	2年生			
湘 南 藤 沢	総合政策学部 経済情報学部	1年生～4年生	奨学金により異なる	事務局 学生生活総務課(1号窓口)	[学内・学外両用] 4/15、16 4/17～4/17 希望する学生は必ず事前に事務局に申し込み、奨学金を希望する学生は必ずここに申し込み(奨学金公募希望) (Web)を確認し、申請期間までに提出書類を提出してください。 これは奨学金の募集期間であり、奨学金の募集期間が異なります。
	看護学部	1年生～2年生・4年生	9:30～11:30 12:30～16:00	看護学部 事務局(1号窓口)	
三 田	文 学 部 法 学 部 商 学 部	2年生～4年生	9:30～15:00	学生部 国際学生支援課(南校舎地下1階)	[日本学生支援機構(奨学金)の窓口] 予約期間(4月～5月)は、入学後すぐに所属するキャンパスの掲示でも確認してください。 ※予約期間により既に登録済みの学生は、入学前に登録済みの学生が対象です。入学後に大学に指定された期間内に登録する必要があります。
	理 工 学 部	3年生～4年生			
鶴 岡	文 学 部 看護学部	2年生～6年生 3年生	8:45～16:45	学生部 学生生活総務課(2号窓口)	※入学後に登録を行う学生は、入学後に登録する必要があります。入学後すぐに所属するキャンパスの掲示でも確認してください。 ※入学後に登録を行う学生は、入学後に登録する必要があります。入学後すぐに所属するキャンパスの掲示でも確認してください。
	薬 学 部	2年生～6年生			
湘 南 藤 沢	薬 学 部	2年生～6年生	8:45～11:20 12:20～16:45	学生部(2号窓口) (1号窓口)	

International students whose status of residence is “Student” should check the Keio University International Center website.

<http://www.ic.keio.ac.jp/en/>

What is a Scholarship?

A scholarship is a financial award given to students who are academically motivated. Scholarships can be broadly divided into two categories: benefit-type scholarships with no obligation of repayment; and loan-type scholarships that must be repaid within a certain period of time after graduation. There are interest-free loans (only the amount borrowed must be repaid) and interest-bearing loans (interest accrues on the amount borrowed).

Applying for and Receiving Multiple Scholarships

Receiving Multiple Scholarships:

Students can receive multiple scholarships at the same time (e.g., receiving both a JASSO loan-type scholarship and an internal scholarship). However, some scholarships are not allowed to be combined with other scholarships or have specific requirements. In some cases, if students are already receiving a benefit-type scholarship, this may be taken into consideration when applying for another benefit-type scholarship.

Applying for Multiple Scholarships:

Until the selection results are announced, students may apply to any number of scholarships, even if those scholarships are not allowed to be combined with other scholarships. However, please note that conditions for receiving and applying for multiple scholarships vary depending on the scholarship. Students must carefully read the application guidelines for each scholarship before applying.

Before Applying for Scholarships

1. Consider how much economic assistance you need.
2. If you decide on a loan-type scholarship, you yourself are responsible for the repayment.
3. Scholarship applications must be made by the student applying for the scholarship. Please prepare the application documents yourself.
4. All notifications and announcements regarding scholarships will be made on the bulletin boards.
5. Scholarship applications will only be accepted at the campus you are affiliated to and only from the applicants themselves.
6. Applications submitted outside the designated period and office hours will not be accepted.
7. Application documents found to be incomplete or containing errors will put you at a disadvantage.
8. Scholarship offers will be withdrawn if application documents are found to contain false information.
9. Applicants must take the annual health checkup conducted by the Keio University Health Center as a requirement for applying for scholarships.

What kinds of scholarships are offered at Keio University?

Scholarships offered at Keio University can be broadly divided into three types.

1. Scholarships Awarded by Keio University (Internal Scholarships)

These scholarships do not need to be repaid.

2. JASSO's scholarship benefit/loans

JASSO's (Japan Student Services Organization) scholarships are Japanese government-sponsored scholarships. This loan-type of scholarship has the largest number of recipients.

3. Scholarships offered by private organizations and local governments

Around 140 organizations offer scholarships, including both benefit-type and loan-type scholarships at Keio University.

The above scholarships are awarded based on financial need, academic achievement, and qualities, but each differ in terms of purpose, amount, duration (e.g., within the standard term of study or one academic year only), and type (benefit or loan). Additionally, all scholarships have a nomination and selection quota, so not all students will be granted the scholarship they apply for, and there is a selection process for each scholarship.

Choosing the Best Scholarship for You

Types of Scholarship	Benefit Type (Does not need to be repaid)		Loan Type (Repayment required)	
	Need- and merit-based	Need-based	Need- and merit-based	Need-based
Internal Scholarships	<ul style="list-style-type: none">• Keio University Scholarship• Keio Gijuku Iji-kai Scholarship• Donor designated scholarships	<ul style="list-style-type: none">• Keio University Degree Completion Scholarship• Donor designated scholarships (emergency aid scholarships)		
Scholarships Awarded by External Organizations	<ul style="list-style-type: none">• Private organization scholarships• Local government scholarships• JASSO Benefit		<ul style="list-style-type: none">• JASSO Category 1 Loans (interest-free)• Private organization scholarships• Local government scholarships	JASSO Category 2 Loans (interest-bearing)

List of Scholarships

Name of Scholarship							Benefit/Loan	Application Period (Tentative)*1	Amount	Duration	Eligibility	
Keio University	Keio University Scholarship							Benefit	Late September through October	500,000 yen	One year (reapplying possible)	2nd year level or above
	Keio University Degree Completion Scholarship							Benefit	May through June, November	An amount equal to or less than the total of the academic fees and expenses (Average scholarship payment of 300,000 yen per year)	One year (reapplying possible)	All year levels
	Keio University 150th Anniversary Commemorative Scholarship for Study Abroad							Benefit	May, October, January	100,000, 200,000, 300,000, or 400,000 yen depending on the type of academic activity and the region	One year (payment in lump sum)	All year levels
	Keio Gijyuku Iji-kai Scholarship							Benefit	April	Letters/Economics/Law/Business and Commerce/Policy Management/Environment and Information Studies: 500,000 yen Medicine/Science and Technology/Nursing and Medical Care/Pharmacy: 800,000 yen	One year (reapplying possible)	All year levels
	Donor designated scholarships							Benefit	Mainly May	Around 100,000 - 600,000 yen (depending on the scholarship)	One year (reapplying possible)	Depends on scholarship
Scholarships offered by Each Faculty							Benefit	Inquire at the Scholarship Section, Office of Student Services on your campus				
JASSO's scholarship								Benefit	April (Applications are conducted on an irregular basis in October)	The ability to comprehend as well as to complete the documents in Japanese is a condition for applying to JASSO scholarships. For details about the scholarship programs, please check the separate volumes “給付奨学金案内 (Guide to Benefit-type Scholarships)” and “貸与奨学金案内 (Guide to Loan-type Scholarships)” that have been prepared by the Japan Student Services Organization (JASSO).	Within the standard term of study *2	All year levels
								Category 1 Loans (interest-free)				
								Category 2 Loans (interest-bearing)				
Scholarships offered by private organizations and local government organizations								Benefit	Mainly April and May	Depends on the scholarship		
								Loan				

*1 Application guidelines and related information will be posted one month before the start of the application period, so check the bulletin boards regularly.

*2 At Keio University, the standard term of study is 6 years for students in the School of Medicine and Faculty of Pharmacy (Department of Pharmacy) and 4 years for students in the other faculties.

Eligibility Criteria

- ✓ Must be undergraduate students
 - ✓ Must be Japanese students or international students whose status of residence is either “Permanent resident,” “Special Permanent resident,” “Long-term resident,” “Dependent,” or “Child or spouse of Japanese national (permanent resident)”.
- * Applicants with “Dependent” status of residence may apply for internal scholarships that are awarded for one academic year only.

Important Notes

- As a general rule, students who are on a temporary leave of absence, studying abroad, or have been suspended from the university cannot apply.
- There are limited scholarships available for students who have repeated a year. (This does not include students who were on a temporary leave of absence.)

Selection Criteria

Each scholarship places an emphasis on different criteria. Emphasis may be placed upon financial need, or academic ability, or both. Depending on the scholarship, there may also be an interview or you may be required to submit an essay, etc.

Academic Criteria

Some scholarships have requirements regarding academic performance. Academic standards will be measured according to the following:

Year	Academic Standards
1st year	Average grade taken from your Official School Report (<i>Chōsasho</i>) (5-point grading scale) *Students who attended a high school overseas must present their transcript for academic records (with the grades) for each year
2nd year or above	Adjusted GPA (for Scholarships)

Method for Calculating Adjusted GPA

Take your grades (S, A, B, C, D) from your most recent Transcript of Academic Record and use the following equation to calculate your Adjusted GPA. Credits from courses for which “P”, “F” or “★” grades were received are not included in the equation.

Courses taken up until the 2016 academic year $X = 3.50A + 2.16B + 0.81C + 0.0D$

Courses to be taken from the 2017 academic year $Y = 4S + 3A + 2B + 1C + 0D$

$$\text{Adjusted GPA} = \frac{X + Y}{S + A + B + C + D}$$

Round to the third decimal place and cut off at the second digit after the decimal point

Financial Criteria

Some scholarships have standard criteria regarding financial need. The evaluation is made based on household income as defined by JASSO, which is calculated using various factors such as household income, family structure, commuting situation, and tuition fees.

Type of Scholarship	Factors	
Internal scholarships	Income of both parents (or financial supporter of your household)	Salary income: Provide documentation showing amount of earnings (incl. tax) such as a “源泉徴収票 / <i>gensen chōshūhyō</i> (statement of earnings) Business income: Document showing income amount (incl. tax) such as tax returns
JASSO’s scholarships		
Scholarships offered by private and local government organizations		

Standard Income Level (Rough Estimate)

Family Structure (Example)	Faculty	Commuting Situation	Upper Limit for Salary Income Earners (Rough Estimate) Payment Amount (incl. tax) on Statement of Earnings (“源泉徴収票”), etc.			Upper Limit for Business Income Earners (Rough Estimate) Income Amount (incl. tax) on Tax Returns, etc.		
			JASSO Category 1 Loans Keio University Private Org./Local Govt.	JASSO Category 2 Loans	JASSO Combined Category 1 Loans and Category 2 Loans Highest monthly amount for JASSO Category 1 loans	JASSO Category 1 Loans Keio University Private Org./Local Govt	JASSO Category 2 Loans	JASSO Combined Category 1 Loans and Category 2 Loans Highest monthly amount for JASSO Category 1 loans
Family of four with one financial supporter - Parents (only one parent is the income earner) - Student (entering Keio) - Younger brother (attending a public high school and commuting from home)	Letters/Economics/Law/Business and Commerce	At home	8.01 million yen	11.44 million yen	7.58 million yen	3.93 million yen	7.36 million yen	3.50 million yen
		Away from home	8.48 million yen	11.91 million yen	8.05 million yen	4.40 million yen	7.83 million yen	3.97 million yen
	School of Medicine	At home	10.17 million yen	13.60 million yen	9.74 million yen	6.09 million yen	9.52 million yen	5.66 million yen
		Away from home	10.64 million yen	14.07 million yen	10.21 million yen	6.56 million yen	9.99 million yen	6.13 million yen
	Science and Technology	At home	8.41 million yen	11.84 million yen	7.98 million yen	4.33 million yen	7.76 million yen	3.90 million yen
		Away from home	8.88 million yen	12.31 million yen	8.45 million yen	4.80 million yen	8.23 million yen	4.37 million yen
	Policy Management/Environment and Information Studies/Nursing and Medical Care	At home	8.17 million yen	11.60 million yen	7.74 million yen	4.09 million yen	7.52 million yen	3.66 million yen
		Away from home	8.64 million yen	12.07 million yen	8.21 million yen	4.56 million yen	7.99 million yen	4.13 million yen
	Pharmacy (Dept. of Pharmacy)	At home	8.83 million yen	12.26 million yen	8.40 million yen	4.75 million yen	8.18 million yen	4.32 million yen
		Away from home	9.30 million yen	12.73 million yen	8.87 million yen	5.22 million yen	8.65 million yen	4.79 million yen
	Pharmacy (Dept. of Pharmaceutical Sciences)	At home	8.56 million yen	11.99 million yen	8.13 million yen	4.48 million yen	7.91 million yen	4.05 million yen
		Away from home	9.03 million yen	12.46 million yen	8.60 million yen	4.95 million yen	8.38 million yen	4.52 million yen

Abbreviations: "JASSO" - JASSO's scholarship loan(s) "Private Org./Local Govt." - Scholarships offered by private and local government organizations

The highest monthly amount for JASSO Category 1 loans is a model case only applicable to university entrants in the 2020 academic year. A restriction is placed on the amount of money for use based on the household income reported at the time of the scholarship application.

The table above is for a family comprising both parents (with only one parent earning an income), the student (new student entering Keio), and younger brother (attending a public high school and commuting from home). If both parents are earning an income or the family structure/the number of income earners differ, the upper income limit will also be different from the figures given above. (Note that the figures in the table do not indicate the combined gross income of both parents.) If your household income does not substantially exceed the upper limit, we advise you to apply for the scholarship.

Application Method

Read the 慶應義塾大学奨学金案内 (Keio University Scholarship Information Guidebook), bulletin boards, scholarship application guidelines, and other resources to find out about the eligibility criteria and submit your application documents during the specified period to the offices indicated below.

Scholarship application period, where to submit application documents to, and location of bulletin boards:

Campus		Application Period (Weekdays (closed on Sat, Sun, and public holidays))	Submit Applications to	Location of Bulletin Boards
Mita		9:30-15:00	Scholarships and Financial Assistance Group, Office of Student Services (Counter No.4, B1, South School Building)	1F, West School Building
Hiyoshi		9:30-15:00	Student Life Services, Office of Student Services (Counter No.11, 1F, Independence Wing)	1F, Fourth Building: Section B
Yagami		8:45-16:45	Student Life Services, Office of Student Services (1F, 25th Building)	1F, 24th Building
Shinanomachi		8:45-16:45	Student Life Services, Office of Student Services (1F, Koyosha)	1F, Koyosha
SFC	Faculties of Policy Management/Environment and Information Studies	Varies depending on scholarship, so please check the bulletin boards.	Student Life Services Section (1F, Alpha Building)	1F, Alpha Building
	Faculty of Nursing and Medical Care	9:30-11:30, 12:30-16:00	Administration Office	1F, Faculty of Nursing and Medical Care Building
Shiba-Kyoritsu		8:45-11:20, 12:20-16:45	Scholarship Section, Office of Student Services (1F, Building No. 1)	1F, Building No.2

Details about the “keio.jp” e-mail address used for communication from the university

All communication from the university will only be sent to the “keio.jp” e-mail addresses of students after they have applied for scholarships. Please pay attention to your “keio.jp” e-mail account and check it regularly after applying for a scholarship.

[To new students] What is the “keio.jp” e-mail address?

The “keio.jp” e-mail is the university’s e-mail service that all students can use after they have enrolled and personally set up an account. E-mail addresses are in the following format, and this is known as your Keio ID.

E.g. keiotaro@keio.jp

The local-part of the e-mail address before the @ sign will be set to the string of letters requested by students when activating their accounts. Please carefully read the admission-related materials that were sent out by the university for how to obtain an account.

*CNS e-mail is also used at Shonan Fujisawa Campus. Please confirm with the staff member in charge of scholarships on your campus for details.

Protection of Personal Information

- In addition to the scholarship application screening process and other administrative procedures relating to scholarships, the personal information provided by students will also be used for: (1) the management of and procedures and correspondences relating to academic affairs; (2) the management of and procedures and correspondences relating to student life in general; (3) the dispatch of various documentation to the student and his/her guarantor; any other purpose stated in the admissions procedures guidelines.
- In order to confirm the eligibility of students whose scholarship applications were accepted, information relating to their academic record (number of credits attained/grades) and enrollment information regarding advancement to the next year, repeating a year, graduation, withdrawal from the university, leave of absence, studying abroad, and suspension, etc., may be submitted to the scholarship providers concerned.

Types of Scholarships

1. Scholarships Awarded by Keio University (Internal Scholarships)

Keio University Scholarship
Keio University Degree Completion Scholarship
Keio University 150th Anniversary Commemorative Scholarship for Study Abroad
Keio Gijuku Iji-kai Scholarship
Donor designated scholarships
Scholarships offered by Each Faculty * The School of Medicine, Faculty of Science and Technology, Faculty of Nursing and Medical Care, Faculty of Pharmacy, Faculty of Policy Management, and the Faculty of Environment and Information Studies handle their own scholarships. Please consult with the scholarship section at each faculty for further details.


Characteristics

- The internal scholarships at Keio University are all benefit-type scholarships which do not need to be repaid.
- Unless otherwise specified, the intended purpose of scholarships is to support academic fees and expenses.
- Another characteristic of the Internal scholarships is that many are run using donations from Keio alumni (graduates) and benefactors.

Important Notes

- Internal scholarships are in principle all permitted to be awarded in conjunction with other scholarships. However, in the case of receiving multiple internal scholarships at the same time, the total amount for the stipends must not exceed the amount for academic fees and expenses.
- Some scholarships do not accept applications from students who have not yet paid their academic fees and expenses.
- The screening and decision-making process will not be disclosed.
- The acceptance of an application will be annulled in the case of any false declarations.
- Scholarship students may lose their entitlement to the scholarship if they are deemed to be ineligible after the application has been accepted. In such cases, either all or a part of the scholarship received must be returned.

Application Process from Recruitment to Acceptance

(1) Recruitment of Scholarship Candidates	Notices will be posted on the designated bulletin board at the campus where students are enrolled. At this time, students should not only confirm the application period and deadline, but also the date for the announcement of the first screening results and the scheduled date for interviews. The summaries (notices) and application guidelines for scholarships may also be viewed at the website (keio.jp ID authentication required).  page 1 Application periods and deadlines, office hours for submission, places to apply, etc., differ by affiliated campus. Please ensure that you check the information for the campus at which you are enrolled.
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(2) Submission of Application Documents page 24	Students should submit all of the documentation specified on page 24 to the scholarship section at the campus where they are enrolled within the prescribed application period or before the application deadline.
(3) First Screening (Documentation)	Screening will be based on the application documentation.
(4) Announcement of First Screening Results	Because certain scholarships require an interview, guidance for the second screening (interview) will also be posted on the bulletin board along with the results of the first screening. The date for the announcement of the first screening results will be stated on the recruitment notice posted on the bulletin board. Students should take care not to miss the interview because of neglecting to check these notices. Failure to attend the interview will result in disqualification from the application process.
(5) Second Screening (Interview)	If an interview is scheduled to take place, students should follow the instructions on the announcement posted on the bulletin board described in (4). If students fail to attend the interview, they will be disqualified from the application process and will not be put forward for the scholarship. Furthermore, this may influence the screening process for other scholarships as well.
(6) Announcement of Successful Candidates	Notices will be posted on the designated bulletin board at the campus where students are enrolled. Because certain scholarships require the submission of additional documentation, students should follow the instructions given.
(7) Payment of Scholarship	The full amount of the scholarship will be transferred in one payment to an account in the student's name.

Details of Scholarships

Notes


- The Household Finances Criteria to be used during the applications screening are detailed on pages 7 and 8.
- The scholarship provision is for one year. A one-off payment will be made during the academic year. Recipients may reapply (only donor designated scholarships may not permit reapplications; please check the application guidelines).
- The method of payment will be a one-off bank transfer of the full amount of the scholarship provision to an account in the student's name. Dates for bank transfers differ by scholarship. Please check the bulletin boards for announcements on informal scholarship offers.

Keio University Scholarship	
Purpose	This scholarship supports persons of excellent character, academic grades, and motivation who are recognized as facing difficulties in their studies for economic reasons. The scholarship will be used for academic fees and expenses and aims to assist with paying tuition.
Gross Amount (per annum)	500,000 yen or 250,000 yen
Eligible Students	Second-year students or above (Year level at time of application) <ul style="list-style-type: none"> ▪ For persons of notably excellent character, grades, and motivation who are expected to do well academically in the future, but are recognized as facing difficulties in their studies for economic reasons. ▪ Persons who have paid their academic fees and expenses up until the Spring Semester of the current academic year.
Academic Ability Criteria	Persons with excellent academic grades
Application Period (planned)	Late September through October
Screening Method	Documentation screening only (Essay submission required)
Number of Candidates Accepted in AY 2019	253 people

Keio University Degree Completion Scholarship	
Purpose	This scholarship supports persons who desire to study but find it difficult economically due to drastic changes in the financial situation of their household or because of continued impoverishment.
Gross Amount (per annum)	An amount equal to or less than the total of academic fees and expenses. Average scholarship provision is 300,000 yen per annum.
Eligible Students	All year levels (applications from students who have repeated a year also accepted) Persons who are hindered from continuing their studies due to difficulties in securing the necessary funding for their academic fees and expenses as a result of one of the following: <ul style="list-style-type: none"> ▪ Sudden changes in finances as a result of the bereavement of the household supporter or forced unemployment, etc. ▪ The household supporter (or the student him/herself who is responsible for academic fees and expenses) is a victim of a major disaster as designated by government ordinance, such as the Kumamoto earthquake (*). ▪ The household has been in a continued state of impoverishment with no expectation for economic alleviation. *A notice will be put up on the bulletin board when the recruitment of scholarship candidates begins concerning the application process for major disaster victims.
Academic Ability Criteria	Academic ability will be taken into consideration during the screening process. In the case of students who have repeated a year, it will be necessary for them to submit a study plan in addition to the standard application documents.
Application Period (planned)	Spring Semester June / Fall Semester November
Screening Method	First screening: documentation (Essay submission required) Second screening: interview (candidates who passed the first screening only)
Expected Number of Recipients in AY 2020	Approximately 100 people

Keio University 150th Anniversary Commemorative Scholarship for Study Abroad	
Purpose	This scholarship supports persons who, despite a willingness to study, face difficulties participating in global learning activities for financial reasons.
Gross Amount (per annum)	Scholarships of 100,000 yen, 200,000 yen, or 300,000 yen are available depending on the program in which the student will participate, the destination country, and region (e.g., Asia: 100,000–200,000 yen; Europe and America: 200,000–300,000 yen) (In cases where students on a self-financed study abroad are enrolled for more than six months at their host institution, a sum of 100,000 yen will be added to the scholarship amount listed above.)
Eligible Students	All year levels Persons who satisfy all of the following criteria: <ul style="list-style-type: none"> ▪ Persons who will participate in programs specified by Keio University, such as overseas short-term study abroad, privately financed study abroad, language training, overseas internships, overseas fieldwork, and international conference presentations. For details of the applicable programs, students should inquire at the scholarship section at the campus where they are enrolled. ▪ Persons who have difficulties participating in overseas learning activities due to financial reasons (however, only persons who have paid tuition). ▪ Persons who have a clear plan and objective for the proposed overseas learning activity and are expected to fulfil these learning aims. ▪ In principle, the time of travel should be during the break periods of Keio University. However, persons who will take a temporary leave of absence to travel overseas in order to participate in language training or privately financed study abroad, as well as persons who will present at international conferences, are eligible to apply. ▪ Persons who will continue to be enrolled at Keio University after completing the overseas learning activity (in the case of travelling overseas during the expected year of graduation, persons who will continue to be enrolled for the latter half of the academic year after returning to Japan). ▪ Applicants who have paid academic fees and expenses up to the semester when the application is made (May: Spring Semester; October, January: Fall Semester). *Student exchange programs are not covered by this scholarship. *Students who have participated in a student exchange program in the past are not eligible to apply.
Academic Ability Criteria	Academic ability will be taken into consideration for the screening process.

Application Period (planned)	May (for persons participating in programs commencing between July 2020 and March 2021); October (for persons participating in programs commencing between December 2020 and October 2021); January (for persons participating in programs commencing between April 2021 and March 2022) [planned].
Screening Method	First screening: documentation (Scholarship-specific documents required) Second screening: interview (candidates who passed the first screening only)
Expected Number of Recipients in AY 2020	Approximately 70 people (including students on the Short-Term Study Abroad Program sponsored by the International Center)
Other Information	The International Center oversees applications for this scholarship from students who will participate in its Short-Term Study Abroad Program (Summer/Spring) (the International Affairs Section at the Office of Student Services on each campus and the Shonan Fujisawa Campus Office). Because the timing of the recruitment, the application documents, screening method, etc. are different, students should inquire separately at the International Center for further details.

Keio Gijuku Iji-kai Scholarship	
Purpose	This scholarship is for persons of excellent character and academic grades who face difficulties focusing on their studies for financial reasons. Priority support is given to persons who graduated from high schools located in prefectures other than Tokyo, Kanagawa, Saitama, and Chiba.
Gross Amount (per annum)	500,000 yen for the Faculty of Letters, Faculty of Economics, Faculty of Law, Faculty of Business and Commerce, Faculty of Policy Management, and the Faculty of Environment and Information Studies. 800,000 yen for the School of Medicine, Faculty of Science and Technology, Faculty of Nursing and Medical Care, and the Faculty of Pharmacy.
Eligible Students	All year levels <ul style="list-style-type: none"> ▪ Persons of excellent character and academic grades who face difficulties focusing on their studies for financial reasons. ▪ Priority is given to persons who graduated from high schools located in prefectures other than Tokyo, Kanagawa, Saitama, and Chiba. *The current address for the student's guarantor will be taken into consideration for persons other than high school graduates. ▪ Persons who feel strongly about Keio University and sincerely wish for its continued development.
Academic Ability Criteria	First-year students: 4.0 or above (average rating) Second-year students or above: 2.5 or above (Latest GPA for students who were admitted in or after the 2017 academic year; adjusted GPA for students who were admitted in or before the 2016 academic year)  page 6
Application Period (planned)	April
Screening Method	First screening: documentation (Essay submission required) Second screening: interview (candidates who passed the first screening only)
Expected Number of Recipients in AY 2020	A total of 80 people from the Faculty of Letters, Faculty of Economics, Faculty of Law, Faculty of Business and Commerce, Faculty of Policy Management, and the Faculty of Environment and Information Studies; A total of 55 people from the School of Medicine, Faculty of Science and Technology, Faculty of Nursing and Medical Care, and the Faculty of Pharmacy
Other Information	<ul style="list-style-type: none"> ▪ The Iji-kai social gathering (opportunity to talk with Keio alumni serving as officers for the Iji-kai as well as with the Keio president and supervising vice president) is planned for Monday, June 29, 2020. ▪ Successful candidates are required to submit a thank you letter to the Keio University Iji-kai.

About the Keio Gijuku Iji-kai

The Keio Gijuku Iji-kai was set up in 1901 shortly after the death of Yukichi Fukuzawa as a group that would continue donations over a long-term period for the maintenance and operation of Keio University. Currently, the Iji-kai allocates its investment profits from the funds it has raised through the kindness of its members, which number in the region of 45,300 people, contributing widely to the promotion of education and research at Keio University, and the expansion of university facilities.

Keio Gijuku Iji-kai website: <http://kikin.keio.ac.jp/ijikai/>

Donor Designated Scholarships	
Purpose	Varies between scholarships. Refer to page 16 – page 20
Eligible Students	
Academic Ability Criteria	Varies between scholarships.
Gross Amount (per annum)	Between 100,000 and 600,000 yen. Varies between scholarships.
Application Period (planned)	Mainly May *Applications for the “Goldman Sachs Scholars Fund” and “Alumni Association Scholarship (Faculty of Science and Technology)” are due to be accepted in April. *Only the Year 2000 Commemorative Education Fund Emergency Scholarship also has a November application for the recruitment of scholarship candidates in the Fall Semester.
Screening Method	First screening: documentation (Essay submission required) Second screening: interview (candidates who passed the first screening only)
Number of Candidates Accepted in AY 2019	Refer to page 13 – page 14 of the 慶應義塾大学奨学金案内 2020 (Keio University Scholarship Information Guidebook 2020).
Other Information	<ul style="list-style-type: none"> ▪ When making an application, students are required to fill out and submit the AY 2019 Spring Semester Donor Designated Scholarship Entry Form. See the prescribed form attached. ▪ Students may apply to a maximum of five scholarship providers in the Spring Semester regardless of whether they provide merit-based or need-based scholarships. However, for the Goldman Sachs Scholars Fund and the Alumni Association Scholarship (Faculty of Science and Technology), students should use the Application Slip rather than this Entry Form. These two scholarships do not count toward the maximum total of five scholarship providers permitted. ▪ Students must ensure that they attend the scholarship award ceremony and the post-ceremony reception due to be held at Mita Campus on September 24, 2020 (Thu). ▪ In certain cases it is necessary for successful candidates to submit a thank you letter addressed to the scholarship sponsors. ▪ Successful candidates may also be asked to participate in meetings and events hosted by the scholarship sponsors.

List of Donor Designated Scholarships

In the 2019 academic year, a total of 200 people (181 undergraduate students and 19 graduate students) were awarded a total of 78 million yen in donor designated scholarships.

The following is a list of the scholarships that are expected to recruit in the 2020 academic year (this is the planned recruitment at the time of compiling this scholarship guidebook and does not guarantee recruitment will take place).

Moreover, because changes may be made to the amount of the scholarship, the application criteria, etc., students should ensure that they regularly check the bulletin board.

Students submit different essay topics depending on the scholarships they apply to. Please refer to the document “AY 2020 Spring Semester Donor Designated Scholarships Entry Form” enclosed within. Please write “Donor Designated Scholarship” for the scholarship name on the essay sheet.

*Scholarships marked with an asterisk in the column for the “Expected Number of Recipients in AY 2020” means that the number of recipients also includes graduate students.

● Need- and Merit-based Scholarships

Name of Scholarship	The 111 Mita-kai Commemorative Scholarship
Eligible Year Levels	Second-year students or above
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	500,000 yen
Purpose of Scholarship and Eligibility Criteria	<ul style="list-style-type: none"> ▪ This scholarship supports persons of excellent character and academic grades who are engaged in activities that are exemplary for other Keio University students. ▪ This scholarship cannot be received in conjunction with the Keio University Scholarship.
Expected Number of Recipients in AY 2020	5

Name of Scholarship	Sendai Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	Persons from Miyagi Prefecture
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who are engaged in activities that are exemplary for other Keio University students.
Expected Number of Recipients in AY 2020	2*

Name of Scholarship	Nagoya Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who are engaged in activities that are exemplary for other Keio University students.
Expected Number of Recipients in AY 2020	10*

Name of Scholarship	Hamamatsu Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who are engaged in activities that are exemplary for other Keio University students.
Expected Number of Recipients in AY 2020	2*

Name of Scholarship	Shinjuku Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who are engaged in activities that are exemplary for other Keio University students.
Expected Number of Recipients in AY 2020	3*

Name of Scholarship	Hiroshima Keio Club Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who are engaged in activities that are exemplary for other Keio University students.
Expected Number of Recipients in AY 2020	3*

Name of Scholarship	Sanuki Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	Priority given to persons from Kagawa Prefecture
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who are engaged in activities that are exemplary for other Keio University students.
Expected Number of Recipients in AY 2020	2*

Name of Scholarship	Gifu-ken Rengo Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	Priority given to persons from Gifu Prefecture
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who are engaged in activities that are exemplary for other Keio University students.
Expected Number of Recipients in AY 2020	1*

Name of Scholarship	Yachiyo Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	Persons currently residing in or originating from Yachiyo city, Chiba Prefecture
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons who are engaged in valuable curricular and extracurricular activities, or persons who intend to engage in such activities.
Expected Number of Recipients in AY 2020	1*

● Need-based Scholarships

Name of Scholarship	The 1994 Mita-kai Commemorative Scholarship
Eligible Year Levels	Second-year students or above
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	500,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who face difficulties studying for financial reasons.
Expected Number of Recipients in AY 2020	Approximately 15 people

Name of Scholarship	The 1995 Mita-kai Commemorative Scholarship
Eligible Year Levels	Second-year students or above
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	500,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who face difficulties studying for financial reasons.
Expected Number of Recipients in AY 2020	Approximately 20 people

Name of Scholarship	Suginami Mita-kai 25th anniversary of establishment Scholarship
Eligible Year Levels	Second-year students or above
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	200,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who face difficulties studying for financial reasons.
Expected Number of Recipients in AY 2020	1

Name of Scholarship	Nara Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	Persons from Nara Prefecture
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who face difficulties studying for financial reasons.
Expected Number of Recipients in AY 2020	1*

Name of Scholarship	Kyoto Keio Club Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	Persons from Kyoto Prefecture
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who face difficulties studying for financial reasons.
Expected Number of Recipients in AY 2020	1*

Name of Scholarship	Osaka Keio Club Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	Persons from the Kinki region
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who face difficulties studying for financial reasons.
Expected Number of Recipients in AY 2020	1

Name of Scholarship	Kobe Keio Club Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	Persons from Hyogo Prefecture
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who face difficulties studying for financial reasons.
Expected Number of Recipients in AY 2020	1

Name of Scholarship	Kawagoe Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	Persons from the area of the Kawagoe Mita-kai in Saitama Prefecture. *Check the application guidelines for further details.
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who face difficulties studying for financial reasons.
Expected Number of Recipients in AY 2020	1*

Name of Scholarship	Johoku Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	Persons who either reside in or graduated from high schools located in Toshima, Kita, Itabashi, or Nerima wards.
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who face difficulties studying for financial reasons.
Expected Number of Recipients in AY 2020	2*

Name of Scholarship	Fujisawa Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	Persons enrolled at either the Faculty of Policy Management, the Faculty of Environment and Information Studies, or the Faculty of Nursing and Medical Care
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who face difficulties studying for financial reasons.
Expected Number of Recipients in AY 2020	2*

Name of Scholarship	Fudosan Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who face difficulties studying for financial reasons.
Expected Number of Recipients in AY 2020	4*

Name of Scholarship	Alumni Association Scholarship (Faculty of Science and Technology)
Eligible Year Levels	Second-year students or above
Criteria for Hometown and Region, etc.	Persons enrolled at the Faculty of Science and Technology
Gross Amount (per annum)	600,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who face difficulties studying for financial reasons. ▪ Persons able to proactively attend alumni events approximately twice a year
Expected Number of Recipients in AY 2020	Approximately 10 people

Name of Scholarship	Keio Rengo Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	500,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who face difficulties studying for financial reasons.
Expected Number of Recipients in AY 2020	3*

Name of Scholarship	Yuzo Kinoshita Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	500,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who face difficulties studying for financial reasons.
Expected Number of Recipients in AY 2020	7

Name of Scholarship	Goldman Sachs Scholars Fund
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	500,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who face difficulties studying for financial reasons. ▪ Attendance at exchange meetings hosted by Goldman Sachs ▪ In principle, this scholarship is for persons with an average rating of 4.0 or above on official school reports or a score of 2.2 or above for the adjusted GPA/GPA.
Expected Number of Recipients in AY 2020	10

● Emergency Aid Scholarships

Name of Scholarship	The 110 Mita-kai Commemorative Scholarship
Eligible Year Levels	Third-year students and above (fifth-year students and above for the School of Medicine and the Department of Pharmacy at the Faculty of Pharmacy)
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	500,000 yen
Purpose of Scholarship and Eligibility Criteria	This scholarship supports persons of excellent character and academic grades who require a scholarship due to sudden changes in their household finances (bereavement of household supporter), making it difficult to continue their studies economically. ▪ Persons with an Adjusted GPA of 2.3 or more ▪ This scholarship cannot be received in conjunction with the Keio University Scholarship.
Expected Number of Recipients in AY 2020	3

Name of Scholarship	The 118 Mita-kai Commemorative Scholarship
Eligible Year Levels	Second-year students or above
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	Financial Assistance of 300,000 yen Study Abroad Assistance of 100,000 yen
Purpose of Scholarship and Eligibility Criteria	▪ “Financial Assistance” is for persons who require a scholarship due to sudden changes in their household finances (such as the bereavement of the household supporter or unemployment), making it difficult to continue

	<p>their studies economically.</p> <ul style="list-style-type: none"> ▪ “Study Abroad Assistance” is restricted to persons who have received approval to study abroad from Keio University, have been accepted by the overseas institution, and will depart no later than March, 2021.
Expected Number of Recipients in AY 2020	6

Name of Scholarship	The 121 Mita-kai Commemorative Scholarship
Eligible Year Levels	Second-year students or above
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	300,000 yen
Purpose of Scholarship and Eligibility Criteria	For persons who require a scholarship due to sudden changes in their household finances (such as the bereavement of the household supporter, unemployment, or natural disasters), making it difficult to continue their studies economically.
Expected Number of Recipients in AY 2020	4

Name of Scholarship	Wakayama Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	Persons from Wakayama Prefecture
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	For persons who require a scholarship due to economic impoverishment as a result of sudden changes in household finances.
Expected Number of Recipients in AY 2020	2*

Name of Scholarship	Kansai Women’s Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	Female students from the Kansai region
Gross Amount (per annum)	100,000 yen
Purpose of Scholarship and Eligibility Criteria	For persons who require a scholarship due to economic impoverishment as a result of sudden changes in household finances.
Expected Number of Recipients in AY 2020	2*

Name of Scholarship	Year 2000 Commemorative Education Fund Emergency Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	None
Gross Amount (per annum)	Equal to or less than the total amount for annual tuition (Average tuition of 300,000 yen in AY 2019)
Purpose of Scholarship and Eligibility Criteria	For persons who require a scholarship due to economic impoverishment as a result of sudden changes in household finances.
Expected Number of Recipients in AY 2020	Approximately 25 people

Name of Scholarship	Chiba-ken Godo Mita-kai Scholarship
Eligible Year Levels	All year levels
Criteria for Hometown and Region, etc.	Persons who come from or currently reside in Chiba Prefecture.
Gross Amount (per annum)	Equal to or less than the total amount for annual tuition (Average tuition of 300,000 yen in AY 2019)
Purpose of Scholarship and Eligibility Criteria	<p>This scholarship supports persons of excellent character and academic grades who are engaged in activities that are exemplary for other Keio University students.</p> <ul style="list-style-type: none"> ▪ Victims of disasters, especially Typhoons No. 15 and 19 and the heavy rains of October 25.
Expected Number of Recipients in AY 2020	2

Scholarships offered by Each Faculty

The School of Medicine, Faculty of Science and Technology, Faculty of Nursing and Medical Care, Faculty of Pharmacy, Faculty of Policy Management, and the Faculty of Environment and Information Studies handle their own scholarships. Please consult with the scholarship section at each faculty for further details.

List of Scholarships offered by Each Faculty

The following is a selection of the scholarships available. Please ask at the scholarship section at the undergraduate faculty you are affiliated to for details regarding any other scholarships provided by the faculty.

Name of Scholarship	Mentor Mita-kai Scholarship
Eligible Faculties	Faculty of Policy Management, Faculty of Environment and Information Studies
Eligible Year Levels	First year *Persons who are either Japanese citizens or non-Japanese citizens whose status of residence is other than “Student,” and were admitted to the university in September.
Eligible Students	<ul style="list-style-type: none"> ■ Persons of excellent character, academic ability, and grades who strongly desire to further their academic achievements within their faculty ■ Persons who face difficulties studying for financial reasons ■ Persons who are expected to contribute to society in the future <p>Scholarships are provided to persons who fulfill all of the above requirements. *Recruitment for international student admissions and April self-recommended admissions has concluded with the review held before enrollment.</p>
Gross Amount (per annum)	Equivalent to the amount for tuition
Scholarship Duration	6 months (Applications for extensions accepted)

Note: Application for Tuition Deferment

If students are unable to pay their Academic Fees and Expenses by the deadline due to unavoidable circumstances, they should submit an “Application for Tuition Deferment” at the counter of the scholarship section on the campus where they are enrolled. Tuition deferment will be granted to persons for whom the reason for deferment has been accepted upon review.

The application form can be downloaded from the following link.

*Applications on which the signatures and seals of the student and guarantor are identical will not be accepted.

<https://www.students.keio.ac.jp/en/com/scholarships/tuition/extension.html>

AY 2020 (schedule)

	Submission deadline for Application for Tuition Deferment	Final deadline for payment of tuition upon deferment.
Spring Semester	May 15 (Fri.), 2020	July 31 (Fri.), 2020
Fall Semester	November 13 (Fri.), 2020	December 24 (Thu.), 2020

2. JASSO's (Japan Student Services Organization) Scholarships

JASSO's scholarship is the national scholarship system.

● JASSO Benefit-type Scholarships and Keio University Tuition Reduction Scholarships

It is not necessary to pay back these scholarships after graduation. However, more stringent selection requirements than for the loan-type scholarships are applied, and persons without the resolve to concentrate on their studies while at university or who take the application process lightly should refrain from applying.

Both the benefit-type scholarship and the tuition reduction scholarship will be applicable to applicants who fulfil the selection requirements.

Please also apply for the tuition reduction scholarship at the same time as applying for the benefit-type scholarship. (Applications cannot be made for only one or the other of these scholarships.)

The grades hereto obtained and the financial situation of the financial supporter will be reviewed every year. If outside the criteria, the scholarship stipend and tuition reduction will be suspended or discontinued.

● Loans

Students borrow money from JASSO, which they have an obligation to repay. It is mainly operated through loans from the government and repayments made by graduates. There are both type-1 (interest-free) and type-2 (interest-bearing) scholarships, for which accepted applicants will in principle receive a loan until the last year of their standard enrollment.

It is presupposed that the application process for JASSO's scholarships, from the initial recruitment of applicants to the application itself and the acceptance of candidates, will be conducted entirely in Japanese. For further details refer to the 慶應義塾大学奨学金案内 (Keio University Scholarship Information Guidebook), the 給付奨学金案内 (Guide for Benefit-type Scholarships) and the 貸与奨学金案内 (Guide for Loan-type Scholarships). *Japanese version only

3. Private Organizations and Local Government Scholarships

There are many scholarship providers recruiting scholarship students, including foundations, non-profit foundations, private corporations, and prefectural and municipal governments. Keio University receives the support of approximately 140 scholarship providers on average every year. Most of the scholarships continue to be provided to successful candidates until graduation.

It is presupposed that the application process for each of the scholarship providers, from the initial recruitment of applicants to the application itself and the acceptance of candidates, will be conducted entirely in Japanese. For further details refer to the 慶應義塾大学奨学金案内 (Keio University Scholarship Information Guidebook).

Required Application Documents

When making a scholarship application various documents are required, including documentation relating to income and academic grades. Carefully read the important notes below and prepare the documents that are specified. In particular, students who live away from home during the semester should consider the time it will take to have the required documentation sent to them, and make the necessary preparations as early as possible. If students have any questions regarding how to write up or prepare the documentation, they must ensure that they inquire at the scholarship section at the campus where they are enrolled before the application deadline.

Important Notes on Completing Documents

- Fill out all documents and essays in black ink or using a black ballpoint pen. Erasable ballpoint pens or ink that will fade over time should not be used.
- When affixing a seal, use a stamp that requires an inkpad. Do not use a self-inking seal or rubber stamp.
- The use of correction fluid or correction tape is not permitted. If you make a mistake, cross out the section in question with two lines, affix your seal, and write it out again in the margin.
- If your Individual Number (My Number) is shown on documents, please submit after crossing out the relevant sections with a personal information protection stamp (your details must not be crossed out with black ink).
- If there are any missing or mistaken entries in the submitted documentation, students may be omitted from the screening process.
- If any of the entries on the submitted documentation are false, successful applications will be annulled even after acceptance.

Application Documents Required for Internal Scholarships and Scholarships Offered by Private Organizations and Local Governments

Once students have applied to a scholarship from either the internal scholarships or the private organizations and local government scholarships, their application details will be registered with the university (this information will only be valid for the current academic year). *Excludes certain scholarships such as direct individual applications.

The term “academic year” within the scholarship application process refers to the one-year period of the year level of students at the time of their application. For example, in the case of students who were admitted to the university during the September intake, the Fall and Spring Semesters from September to August constitute one academic year.

First Application of the Academic Year

Application Slip * prescribed form

Checklist for Internal Scholarships, Private Organizations, and Local Government Scholarships *prescribed form

Scholarship Application Form for the 2020 Academic Year *Print out after inputting online

Applicant Information Sheet *Print out after inputting online

Latest certificate of income

*Official certificates issued at local government offices (certificates for both parents required)

Documents proving household circumstances and income

*Statement of earnings (“源泉徴収票”), copy of final tax return, etc. for both parents

Academic record (transcripts, grade report, etc.)

A copy of the student’s bankbook (two-page spread showing account name and details)

Essays, Study Plans etc. *If specified as a requirement by the awarding body

AY 2020 Spring Semester Donor Designated Scholarships Entry Form * prescribed form

* Only for when applying to designated donor scholarships during the Spring Semester recruitment.

- The submission of documents other than those regarding the parents of the applicant may be required for single-parent households (see p. 32). In cases where parents are absent from the household, it is necessary to submit documentation regarding the person who supports the household finances.
- Documents other than those listed above may also be requested during the application screening process.
- Scholarships provided by private organizations and local governments and scholarships for students who are disaster victims may require the submission of different documentation to that listed above. Students should check the application guidelines.

Second Application of the Academic Year Onward

Application Slip * prescribed form

Essay, Study Plans etc. *If specified as a requirement by the awarding body

Documentation that is only to be submitted when applying in the Spring Semester for the first time:

Your Transcript of Academic Record or a copy of your grade report for the Fall Semester of the 2019 academic year

- In cases where the first application for a scholarship required different documentation to the set that is specified in the “First Application of the Academic Year” section, students should submit the whole set of documents stated above even when making an application for the second time.
- The scholarships provided by undergraduate faculties and scholarships for students who are disaster victims may be handled differently to the scholarships that are detailed above. Students should check the application guidelines.

Application Documents Required for JASSO's Scholarship Loans

Checklist for JASSO's (Japan Student Services Organization) Scholarship Loans

スカラネット入力下書き用紙 (Scholar Net Scholarship Application Draft Form)

A copy of the completed Scholar Net scholarship application draft form

Documents relating to income

Because it is necessary for students applying for a JASSO's (Japan Student Services Organization) Scholarship Loan to submit their Individual Number (My Number), in principle they will not be required to submit documents relating to income to the university. However, in cases where students receive special deductions, it will be necessary for them to submit relevant documents on a case-by-case basis. Please check the column for relevant persons only in the Checklist for JASSO's (Japan Student Services Organization) Scholarship Loans at the end of this volume (B) and prepare the required documents.

Academic record (transcripts, grade report, etc.)

確認書兼個人信用情報の取扱いに関する同意書 (Written agreement on the handling of personal credit information)

A copy of the student's bankbook (two-page spread showing account name and details)

Note: For more details, please read the 慶應義塾大学奨学金案内, and the guidelines for applying to JASSO's scholarship loans, the 貸与奨学金案内 (Guide for Loan-type Scholarships), published by JASSO.

*Students who will apply for the JASSO Benefit-Type Scholarship and the Keio University Tuition Reduction Scholarship should refer to Checklist © at the end of the "Keio University Scholarship Information Guidebook" and be sure to prepare all of the required documents.

Important Students applying for more than one scholarship

The above application documents must be prepared and submitted as a separate set when you apply for JASSO's scholarship loans in addition to other scholarships (i.e., internal scholarships and scholarships offered by private organizations and local governments). Documents that are the same for both types of scholarships (e.g., documents proving household circumstances, income, and academic record [transcripts, grade report, etc.]) must be prepared and submitted separately for each application. Students should submit original copies for each application as requested.

Method for Submitting Application Documents and Important Notes (applies to all scholarships)

- Students must submit the application documentation in person. Applications submitted on the behalf of a student by guarantors or friends and applications submitted by post will not be accepted.
- Applications will not be accepted outside of the specified application period and office hours for submission, or at a campus other than where the student is enrolled.
- Once the documents have been submitted, they will not be loaned out or returned to students for any reason.
- If there is any incomplete or incorrect information on the submitted documents, they may not be accepted or the student may be omitted from the screening process.
- Because it will be very busy on the final day of the application period and during lunch breaks, the offices in charge of handling applications will require time for processing the submission of documents. Taking the class times into consideration, students should ensure that they have plenty of time to spare and submit the application documents as early as possible.
- Documents will only be accepted for submission upon going through and confirming the various entries. Students will be questioned as necessary and should ensure that they are in a position to answer about their household finances.
- Students should follow the instructions issued by the campus where they are enrolled regarding any other details.

Details of Required Application Documents

㊤ Application Slip *prescribed form

- Write the names of the scholarship and scholarship providers on the Application Slip.
- When making an application for donor designated scholarships during the Spring Semester recruitment, students need to submit the AY 2020 Spring Semester Donor Designated Scholarships Entry Form. However, for the Chiba-ken Godo Mita-kai Scholarship, the Goldman Sachs Scholars Fund and the Alumni Association Scholarship (Faculty of Science and Technology) students should use the Application Slip instead.

㊤ Checklist *prescribed form

The Internal Scholarships, Private Organizations, and Local Government Scholarships Checklist (prescribed form) only needs to be submitted when applying to an internal scholarship or a private organization or local government scholarship for the first time.

㊤ Scholarship Application Form for the 2020 Academic Year *Online entry

- For examples on how to fill out the application form refer to pages 46-51 of the 慶應義塾大学奨学金案内 2020 (Keio University Scholarship Information Guidebook 2020).
- Please print out double-sided on an A4 sheet in monochrome after inputting online and submit.
- The student concerned should personally write out his or her name in the column for the applicant's full name and affix his or her seal. Either parent (or person who supports the household finances if both parents are absent) should personally write out his or her name in the column for the guarantor's full name and affix his or her seal.

㊤ Applicant Information Sheet *Online entry

- Fill in each of the items and be as specific as possible. In particular, the reason students desire a scholarship will be emphasized during the screening process.
- Please print out double-sided on an A4 sheet in monochrome after inputting online and submit.
- The student concerned should personally write out his or her name in the column for the applicant's full name and affix his or her seal.

㊤ Documents Relating to Academic Grades

First-year students must submit an Official School Report issued by the principal of the high school from which they graduated.

- The original copy must be carefully sealed and submitted.
- In cases where high schools issue both an Official School Report and a Transcript of Academic Record, students must ensure that it is the Official School Report that they submit.
- Persons who graduated from a high school overseas should submit a document that certifies their grades for each year.
- Students who were admitted to the university in the September intake and are applying for a scholarship in the Spring Semester of the following academic year, should submit either a copy of their grade report or original Transcript of Academic Record for the preceding Fall Semester in addition to the Official School Report. Web-based grade reports are not accepted.

Second-year students and above must submit a copy of their grade report or original Transcript of Academic Record (*note).

- For the most recent grades at the time of making the application, students should submit either a copy of the grade report that was sent out by the university or the Transcript of Academic Record. Web-based grade reports are not accepted. The Transcript of Academic Record may be issued at the Certificate Issuing Machines (200 yen per copy).
- Persons who have studied abroad during their enrollment at Keio University should also submit their Transcript of Academic Record for the time they spent overseas (copies accepted).
- Students who applied for a scholarship in the Fall Semester and will apply again in the Spring Semester should submit the most recent copy of their grade report or original Transcript of Academic Record.

*Note: The Transcript of Academic Record issued in the Fall Semester by the School of Medicine do not state the grades for the Spring Semester of the academic year. Students who are enrolled at these faculties and applying for scholarships in the Fall Semester should submit a copy of their grade report for the Spring Semester.

㊦ A copy of the two-page spread of a bankbook for an account in the student's name detailing the account details

- We only accept ordinary deposit accounts (普通預金口座) (including multipurpose accounts (総合口座)) and ordinary savings accounts (通常貯金口座) (Japan Post Bank) that have been opened in the student's name. We do not handle any other types of savings accounts (貯蓄預金口座).
 - Students should copy the two-page spread of their bankbook detailing the branch name, branch number, and account name.
 - For accounts that do not issue a bankbook, print out an online-banking screenshot detailing the branch name, branch number, and account name.
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㊧ Latest certificate of income

Page 29

㊨ Documents proving income and household circumstances

Page 29-

㊩ Essays and Study Plans, etc.

- To be submitted if stipulated in the application guidelines.
- For essays written in Japanese, students should use and make sufficient copies of the essay form ㊩ attached to the back of the 慶應義塾大学奨学金案内 2020 (Keio University Scholarship Information Guidebook 2020). This form can also be downloaded from the link below.
There is no set format for essays written in English.
- Persons who repeated a year and are applying for the Keio University Degree Completion Scholarship must submit a study plan. The form can be downloaded from the following link (you will need a keio.jp account to access the information):

<https://www.students.keio.ac.jp/com/scholarships/apply/form.html>

㊪ AY 2020 Spring Semester Donor Designated Scholarships Entry Form

Students need to submit the prescribed form when making an application for donor designated scholarships during the Spring Semester recruitment, on which they should check the boxes for the specific scholarships they wish to apply for (maximum number of 5 scholarships). For the Goldman Sachs Scholars Fund and the Alumni Association Scholarship (Faculty of Science and Technology), however, students should use the Application Slip instead of the Entry Form.

Details of Required Documentation on Income and Household Circumstances

Students should refer to the tables below on the necessary documentation for income and household circumstances, and confirm which documents they need to submit concerning their parents' details (or person[s] who support the household financially).

Required Documentation on Income

○ = to be submitted; ★ = to be submitted in cases where a final tax return has not been filed; △ = to be submitted in cases of changes in employment

Form of Income/Household Circumstances		Required Documentation
Salary Income (including part-time employment)	Working for the same employer since January 1, 2019	○ “源泉徴収票/ <i>gensen chōshūhyō</i> (statement of earnings)”
	Receiving employment, a wage reduction (reemployment, etc.), or changing jobs on or after January 2, 2019	○ “源泉徴収票/ <i>gensen chōshūhyō</i> (statement of earnings)” ○ 年収見込証明書(<i>nensyū mikomi shōmeisyo</i>)/Certificate of Expected Annual Income △ “退職証明書/ <i>taishoku shōmeisho</i> (certificate of resignation/retirement)”/ “廃業証明書/ <i>haigyō shōmeisho</i> (document proving business closure)”
	Receiving salary as a family business employee	○ “源泉徴収票/ <i>gensen chōshūhyō</i> (statement of earnings)” ○ “確定申告書/ <i>kakutei shinkokusho</i> (final tax return form)”
	Receiving salary incomes from two sources	○ “源泉徴収票/ <i>gensen chōshūhyō</i> (statement of earnings)” ○ “確定申告書/ <i>kakutei shinkokusho</i> (final tax return form)”
	Receiving incomes other than salaries (real estate incomes, dividend incomes, miscellaneous incomes, etc.)	○ “源泉徴収票/ <i>gensen chōshūhyō</i> (statement of earnings)” ○ “確定申告書/ <i>kakutei shinkokusho</i> (final tax return form)”
	Working overseas since January, 2019	See page 31⑭
Business Income/Other Incomes	Independent businesspersons	○ “確定申告書/ <i>kakutei shinkokusho</i> (final tax return form)”
	Agricultural income earners	○ “確定申告書/ <i>kakutei shinkokusho</i> (final tax return form)”
	Salesperson remuneration	○ “確定申告書/ <i>kakutei shinkokusho</i> (final tax return form)” ○ “報酬料金支払調書/ <i>hōshū ryōkin shiharai chōsho</i> (remuneration fees payment report)”
	Self-employed persons	○ “確定申告書/ <i>kakutei shinkokusho</i> (final tax return form)”
	Recipients of annuities/pensions	○ “確定申告書/ <i>kakutei shinkokusho</i> (final tax return form)” ★ “公的年金等の源泉徴収票/ <i>kōteki nenkinnado no gensen chōshūhyō</i> (statement of earnings for public pension, etc.)”
	Running a business since January 2, 2019 up until the present	○ “開業後の収入報告書/ <i>kaigyōgo no shūnyū hōkokusho</i> (income status report after opening business)” △ “退職証明書/ <i>taishoku shōmeisho</i> (certificate of resignation/retirement)” or “廃業証明書/ <i>haigyō shōmeisho</i> (document proving business closure)”
No Income	No income since January 1, 2018 up until the present	○ 生活状況報告書 (<i>seikatsu jōkyō hōkokusyo</i>)/Financial Supporter Report*
	Having earned a salary at some point between January 1, 2018 and the present	○ “源泉徴収票/ <i>gensen chōshūhyō</i> (statement of earnings)” ○ “退職証明書/ <i>taishoku shōmeisho</i> (certificate of resignation/retirement)” ○ “雇用保険受給資格者証/ <i>koyō hoken jyukyū shikakushashō</i> (employment insurance eligibility card)” ○ 生活状況報告書 (<i>seikatsu jōkyō hōkokusyo</i>)/Financial Supporter Report*
	Having earned an income other than a salary sometime between January 1, 2018 and the present	○ “確定申告書/ <i>kakutei shinkokusho</i> (final tax return form)” ○ “廃業証明書/ <i>haigyō shōmeisho</i> (document proving business closure)” ○ 生活状況報告書 (<i>seikatsu jōkyō hōkokusyo</i>)/Financial Supporter Report*

*A Financial Supporter Report should be submitted in cases where the main financial supporter of the household has no income.

Required Documentation on Household Circumstances (applicable persons only)

Receiving livelihood protection	See page 31 ^⑫
Receiving injury and sickness allowance	See page 31 ^⑬
Working overseas either this year or last year	See page 31 ^⑭
Single-parent households	See page 32 ^⑮
Living with someone with disabilities	See page 32 ^⑯

●Summaries of Documents

① Latest “所得証明書/shotoku shōmeisho (certificate of income)” (both parents) *original

(Issuer) Local Government Office

- The original copy must be submitted.
- It must be issued by the local government office where the household has been located since January 1 of this year. Submit a “所得証明書/shotoku shōmeisho (certificate of income)” for the most recent fiscal year.
- This document must be submitted irrespective of whether there is an income or not. In the case of full-time homemakers, etc., even if their income is 0 yen, it is still necessary to submit a certificate of income stating total income and earnings to be 0 yen.
- The submission of documents other than those regarding the parents of the applicant may be required for single-parent households (see p.32). In cases where parents are absent from the household, it is necessary to submit documentation regarding the person who supports the household finances
- If one’s parents are not residents in Japan due to living overseas, it will not be possible to issue a “所得証明書/shotoku shōmeisho (certificate of income)”. In such cases, the submission of the 海外勤務および給与支払（見込）証明 (kaigaikinmu oyobi kyūyo siharai (mikomi) syōmeisyo)/Certificate of Employment Overseas and (Expected) Income (prescribed form) will be accepted instead. In the case of working for an overseas corporation, students must submit either a letter from their parents explaining why the “所得証明書/shotoku shōmeisho (certificate of income)” could not be issued (no set format) or their “住民票（除票）/jyūminhyō johyō (certificate of residence (deleted residence record)).”

② “源泉徴収票/gensen chōshūhyō (statement of earnings)” *copies accepted

(Issuer) Employer

Check to make sure that the amount for one-year’s salary from January to December last year is stated on the document. For persons who secured employment part way through the year, it will be necessary to submit a 年収見込証明書(nensyū mikomi shōmeisyo)/Certificate of Expected Annual Income. For persons who have already resigned/retired, submit the “源泉徴収票/gensen chōshūhyō (statement of earnings)” for the year of resignation/retirement.

In cases where a date has been entered in the “Mid-Career Employment/Resignation” field

- For mid-career employment, it is necessary to submit a 年収見込証明書(nensyū mikomi shōmeisyo)/Certificate of Expected Annual Income.
- State in the margin when different entries are a result of a change in the company name, etc. as opposed to mid-term employment or resignations.

③ 年収見込証明書(nensyū mikomi shōmeisyo)/Certificate of Expected Annual Income *prescribed form/original

(Issuer) Employer

- This document is necessary to discern the amount of expected income for the year. Applicable in cases of receiving employment, changing jobs, wage reductions, reemployment, etc., since January 2 last year.
- Use the prescribed form to acquire certification from the employer. The 年収見込証明書(nensyū mikomi shōmeisyo)/Certificate of Expected Annual Income must be submitted for full-time employees. In cases where employers will not issue a certificate due to the type of employment, such as part-time or temporary work, submit copies of pay slips for the last three months. The person’s full name, amount of monthly salary, date of salary payment, and name of employer must all be filled in. Furthermore, write out the type of employment (part-time, temporary work, etc.), and whether any bonuses have been received in the margin.

④ Table 1 and Table 2 of the “確定申告書/kakutei shinkokusho (final tax return form)” *copies accepted

- Submit copies of both Table 1 and Table 2 of the “所得税の確定申告書（控）/shotokuzei no kakutei shinkokusho (hikae) (final tax return form for income tax (receipt))” for last year.
- In cases of receiving a salary or income, attach the “源泉徴収票/gensen chōshūhyō (statement of earnings)” to allow confirmation of mid-term employment or resignations/retirements.
- In cases where a “確定申告書/kakutei shinkokusho (final tax return form)” was not filed for low income agricultural or independent businesses, submit a copy of the “市民税（県民税）申告書（控）/shiminzei (kenminzei) shinkokusho (hikae)

(municipal resident tax (prefectural resident tax) return form (receipt))” that was filed at the local government office.

⑤ “公的年金等の源泉徴収票/*kōteki nenkinnado no gensen chōshūhyō* (statement of earnings for public pension, etc.)”

*copies accepted

(Issuer) Japan Pension Service, etc.

- In cases where one does not have a “公的年金等の源泉徴収票/*kōteki nenkinnado no gensen chōshūhyō* (statement of earnings for public pension, etc.)” to hand, submit a copy of either a “年金振込通知書/*nenkin furikomi tsūchisho* (pension payment notification)” or a “年金額改定通知書/*nenkingaku kaitei tsūchisho* (pension revision notification),” and enter the number of payments received annually in the margin.
- If a final tax return has been filed, submit copies of Table 1 and Table 2 of the “確定申告書/*kakutei shinkokusho* (final tax return form).” If there is an entry for the amount of public pension on the “確定申告書/*kakutei shinkokusho* (final tax return form),” it is not necessary to submit a “公的年金等の源泉徴収票/*kōteki nenkinnado no gensen chōshūhyō* (statement of earnings for public pension, etc.).”

⑥ “報酬料金支払調書/*hōshū ryōkin shiharai chōsho* (remuneration fees payment report)” *copies accepted (Issuer) Payer

- In the case of remuneration for salespersons or registered representatives, a payment report is issued by the payer.
- Submit together with copies of Table 1 and Table 2 of the “確定申告書/*kakutei shinkokusho* (final tax return form).”

⑦ “退職証明書/*taishoku shōmeisho* (certificate of resignation/retirement)” *copies accepted (Issuer) Employer

- Submit a document that states the date of resignation/retirement. In the case of not being able to submit a “退職証明書/*taishoku shōmeisho* (certificate of resignation/retirement),” it may be substituted with a “源泉徴収票/*gensen chōshūhyō* (statement of earnings)” with date of resignation/retirement, “退職金支給証明書/*taishokukin shikyū shōmeisho* (certificate of severance pay),” “退職金の源泉徴収票/*taishokukin no gensen chōshūhyō* (statement of earnings for severance pay),” or a “雇用保険の離職票/*koyō hoken no rishokuhyō* (separation notice for employment insurance).” If currently without an income, this should also be stated in the margin.
- In cases where a “退職証明書/*taishoku shōmeisho* (certificate of resignation/retirement)” cannot be submitted due to having been employed on a part-time or temporary basis, submit a written explanation by the person concerned. The date of entry, full name of person who resigned/retired, date of resignation/retirement, name of company, and the person’s signature and seal must all be included in the written explanation (no set format). If currently without an income, this should also be stated in the margin.

⑧ “廃業証明書/*haigyō shōmeisho* (document proving business closure)” *copies accepted for publically issued certificates

(Issuer) Relevant Government Office/Agency

- In cases of business dissolution, closure, personal bankruptcy, corporate bankruptcy, or business suspension, submit either the documentation that was filed at the government office concerned, relevant publically issued certification, or a certificate issued by a lawyer.
- In the case of no publically issued certification, submit a written explanation composed by the person concerned. The date of entry, industry type, name of shop/company, date of dissolution, reason for dissolution, and the person’s signature/seal must all be included in the written explanation (no set format).

⑨ “雇用保険受給資格者証/*koyō hoken jyukyū shikakushashō* (employment insurance eligibility card)” *copies accepted

(Issuer) Hello Work (Employment Security Office)

- Submit if receiving unemployment benefits (unemployment insurance) or have received unemployment benefits in the last year. Issued by Hello Work.
- Ensure that the person’s full name, separation from employment date, daily basic allowance, and prescribed number of days for allowance have all been filled in and make a copy of both sides.

⑩ “開業後の収入状況書/*kaigyōgo no shūnyū jyōkyōsho* (income status report after opening a business)” *original

- To be submitted in the case of running a business since January 2 of last year up until the present.
- It is necessary to submit a document written up by the person receiving an income with either his/her signature and seal affixed stating the office address and telephone number, start date of business, industry type, scale of facilities, sales figures, expenses, income amount, and date of entry, to allow confirmation of said person’s income status.

Required documentation on household circumstances (applicable persons only)

If any of the following situations apply, submit the documentation designated for each item respectively.

⑪ 生活状況報告書 (*seikatsu jyōkyō hōkokusyo*)/Financial Supporter Report (cases of exceptional circumstances)

*prescribed form/original

If any of the following situations apply, submit a 生活状況報告書 (*seikatsu jyōkyō hōkokusyo*)/Financial Supporter Report (prescribed form) filled in by the financial supporter of the household or guarantor with his/her signature or seal affixed:

1. Household with no income
2. In the case of receiving livelihood protection
3. In the case of single-parent households
4. In cases of sudden changes to household finances
5. In cases where, for exceptional circumstances, publically certified documentation on income status such as “源泉徴収票/*gensen chōshūhyō* (statement of earnings)” and “確定申告書/*kakutei shinkokusho* (final tax return form)” cannot be submitted
6. In cases of exceptional family circumstances
7. Cases other than 1 through 6 deemed necessary by the university

The Financial Supporter Report is necessary to discern current family and livelihood circumstances. Provide as much detail as possible when filling out the report, including information concerning the circumstances leading up to the current situation, an explanation of the source for living expenses and money for academic fees and expenses, and regarding any receipt of child or other support, as well as the amount received.

⑫ In cases of receiving livelihood protection *copies accepted

(Issuer) Welfare Office

Submit a copy of the “保護決定（変更）通知書/*hogo kettei (henkō) tsūchisho* (protection determination (change) notification)” (stating amount received) in addition to the 生活状況報告書 (*seikatsu jyōkyō hōkokusyo*)/Financial Supporter Report. The “受給証明書/*jyukyū shōmeisho* (certificates of receipt)” are not accepted.

⑬ In the case of receiving injury and sickness allowance *copies accepted

(Issuer) Japan Pension Service

Submit a copy of the “傷病手当金通知書/*shōbyō teatekin tsūchisho* (injury and sickness allowance notification)” in addition to the 生活状況報告書 (*seikatsu jyōkyō hōkokusyo*)/Financial Support Report.

⑭ In cases of working overseas either this year or last year *prescribed form/original

(Issuer) Employer

- In the case of working or having worked overseas since January last year for a company that has its headquarters in Japan, submit certification from the employer on the salary received overseas and the salary received in Japan for both this year and last, as well as information relating to dependents (for all dependents). Use the 海外勤務および給与支払（見込）証明書 (*kaigaikimmu oyobi kyūyoshiharai (mikomi) syōmeisyo*)/ Certificate of Employment Overseas and (Expected) Income form.
- If working for an overseas corporation, submit documentation certifying gross income for last year (no set format). In this case, attach a Japanese translation of the most important points stated on the document

If any of the following situations apply, by submitting the prescribed form it is possible to receive special deductions (in consideration of a screening of household finances). (However, the type of deductions varies by scholarship.) If no submission is made or cannot be made, applicants will not be eligible for these deductions.

* The following must be submitted for all scholarships

⑮ In the case of single-parent households

Single-parent households should submit the following documentation.

1. 生活状況報告書 / seikatsu jyōkyō hōkokusyo (Financial Supporter Report)
2. Documentation required depending on the reason for the single-parent household

Background for single-parent household	Documents to be submitted
Bereavement	[In cases of receiving a survivor's pension through bereavement] copies of the “国民年金・厚生年金保険年金証書/kokumin nenkin・kōsei nenkin hoken nenkin shōsho (national pension and welfare insurance pension certificate)” and “年金払込通知書/nenkin haraikomi tsūchisho (pension payment notification),” etc. (If not a recipient, make a note of this on the “Financial Supporter Report”)
Separation (divorce / long-term marital separation)	[In cases of receiving child rearing allowance due to separation (divorce/long-term marital separation)], a copy of the 児童扶養手当認定通知書 “jidō fuyō teate nintei tsūchisho (child support certification notice).” (If not a recipient, make a note of this on the “Financial Supporter Report”)

3. Documentation required due to the family structure of the single-parent household (submission not necessary if persons listed under “Persons for whom submission is required” are not members of the household [do not share living expenses])

Family structure	Persons to submit	Documents to be submitted
Household with a single parent	Grandparents aged 60 or over (sharing living expenses)	Latest “所得証明書/shotoku shōmeisho (Certificate of Annual Income)” and other required documentation regarding income
Household with both parents absent	Grandparents aged 60 or over and unmarried siblings (sharing living expenses) *	

*The latest “所得証明書/shotoku shōmeisho (Certificate of Annual Income)” and other documentation regarding income are not required in cases where unmarried siblings are at a pre-school age or are currently students.

Students: Persons attending elementary school, junior high school, high school, technical colleges, and universities.

Because the above definition of “student” does not include persons attending special training schools (general course) and miscellaneous schools (prep schools, vocational training schools, language schools, etc.), it will be necessary to prepare the documents for submission in these cases.

*If the above family structures do not apply, documentation or further confirmation may be additionally requested.

⑯ In cases where a person with disabilities is a member of the household *copies accepted

In cases where disabled persons share living expenses (including the student applying), submit the following documents in accordance with the type of disability.

If there is a certified caregiver for nursing care level 2-5	Copies documentation certifying nursing care level such as “介護保険被保険者証/kaigo hoken hihokenshashō (care insurance recipient certification),” etc. . * Persons who require support for nursing care level 1 do not receive special deductions.
In cases where a person with mental and physical disabilities is a member of the household	Copies of the “身体障害者手帳/shintai shōgaisha techō (physical disability certificate)”, “療育手帳/ryōiku techō (rehabilitation certificate)” (愛の手帳/Ai no techo, みどりの手帳/midori no techo, etc.) or “精神障害者保健福祉手帳/ seishin shōgaisha hoken fukushi techō (Certificate for Health and Welfare of Person with Mental Disorder)”.
In the case of living with an atomic bomb victim	Copy of “被爆者手帳/hibakusha techō (atomic bomb victim certificate)”

Only persons applying for JASSO's scholarship loans need to submit the designated documents if any of the following applies. For further details refer to the 慶應義塾大学奨学金案内 2020(Keio University Scholarship Information Guidebook 2020).

- In the case of the financial supporter for the household working away from home
- In the case of living with someone receiving long-term medical treatment (six months or more)
- In the case of being a victim of a disaster or larceny within the past year

Financial Assistance other than Scholarships

Educational Loans by Keio University Partner Banks

The Educational Loans by Keio University Partner Banks are provided to students currently enrolled at the university in partnership with four financial institutions. Through this system, students are able to borrow money to cover academic fees and expenses such as tuition and admission from the partner banks. For further details regarding this system, refer to the leaflet distributed by the scholarships section at the campus you are affiliated to.

National Education Loans (Japan Finance Corporation)

This is a public system that provides loans to guardians for the payment of school fees (admission fees, tuition fees, facility installation costs, etc.). It is possible to use this loan in combination with JASSO's scholarship loans.

<http://www.jfc.go.jp/n/finance/search/ippan.html>

Welfare and Education Support Funds (Japan National Council of Social Welfare)

The Social Welfare Loan System provides low-income households (families not paying residence tax) with loans covering the necessary expenses to study at university.

<http://www.shakyo.or.jp/guide/shikin/seikatsu/index.html>

Scholarships for Studying Abroad

Among the scholarships that provide financial assistance for studying abroad, below are the scholarships handled by the Students Affairs Center.

Benefit Type	•Keio University 150th Anniversary Commemorative Scholarship for Study Abroad •Some donor designated scholarships
Loan Type	•JASSO's scholarship loans for those wishing to study abroad (Category 2 Loans) •JASSO's scholarship loans for short-term study abroad (Category 2 Loans)

In addition to the above there are various scholarships offered to Keio students which support their studies abroad, such as the Keio University Student Exchange (Outbound) Scholarship, JASSO's scholarship loans, and scholarships offered by universities, countries, and governments of your study abroad destination. For more information refer to the International Center website:

http://www.ic.keio.ac.jp/keio_student/scholarship/

Information on scholarships for study abroad can also be found on the JASSO website:

<http://ryugaku.jasso.go.jp/scholarship/>

Emergency Aid Scholarships for students who are experiencing unexpected financial difficulties

Students who are experiencing financial difficulties because of sudden changes in their family's financial situation (emergency reasons such as natural disaster, fire, or the bereavement of the household supporter, loss of job, retirement, sickness, etc.) and are finding it difficult to continue their studies.

Benefit Type	•Keio University Degree Completion Scholarship •Some donor designated scholarships •”高等教育の修学支援新制度 (New Higher Education Support System)” by the Japanese Government
Loan Type	•JASSO's emergency applications (Category 1 Loans) •JASSO's temporary applications (Category 2 Loans)

Important Notes for after Acceptance of Application

- In order to confirm the eligibility of students whose scholarship applications were accepted, information relating to their academic record (number of credits attained/grades) and enrollment information regarding advancement to the next year, repeating a year, graduation, withdrawal from the university, leave of absence, studying abroad, and suspension, etc., may be submitted to the scholarship providers.
- In cases where scholarship recipients are subject to disciplinary action such as suspension in accordance with University Regulations, measures will be taken following the rules and regulations for the scholarship or financial aid concerned to stop the provision, to recover a part of any payments already made, and to disqualify the concerned party from receipt of the scholarship or loan.

Procedures relating to Changes in Student Registration (Repeat of Year, Temporary Leave of Absence, Study Abroad, and Withdrawals)

If, after the scholarship application has been accepted and students repeat a year, take a temporary leave of absence, study abroad, or withdraw from the university, depending on the scholarship or financial aid, provision or loan payments may be stopped and said students may have to return part of the amount already received. Students should promptly get in contact with the scholarship section at the campus where they are enrolled and carry out the necessary administrative procedures.

The administrative procedures described below are for internal scholarships. Refer to the 慶應義塾大学奨学金案内 (Keio University Scholarship Information Guidebook) for information on the JASSO's (Japan Student Services Organization) scholarship loans and private organizations and local government scholarships.

Procedures for Recipients of Internal Scholarships

Recipients may lose their eligibility to receive the scholarship if repeating a year, taking a temporary leave of absence, studying abroad, or withdrawing from the university. In such cases, either a part or the total amount of the scholarship provision already received must be returned.

Students should contact the scholarship section at the campus where they are enrolled once it is decided that they will take a temporary leave of absence, study abroad, or will withdraw from the university.

Procedures for Changes to Address (guarantor and scholarship recipient), Surname, Guarantor, or Bank Account for Money Transfers

In cases of changes to an address (guarantor and scholarship recipient), surname, or guarantor, students should promptly contact the scholarship and academic affairs sections at the campus where they are enrolled and carry out the necessary administrative procedures (Academic Affairs Web System only for changes to student addresses). For scholarships with continuous payments, including JASSO's scholarship loans, students should contact the scholarship section at the campus where they are enrolled in the case of any changes to the bank account they use for money transfers.

Prescribed Forms

- Checklist for Internal Scholarships, Private Organizations, and Local Government Scholarships
- Application Slip
- Financial Supporter Report
- AY 2020 Spring Semester Donor Designated Scholarships Entry Form

The documents listed above can be downloaded from the following website at the end of March.

<https://www.students.keio.ac.jp/com/scholarships/apply/form.html>

For the prescribed forms below, use the documents included in the 慶應義塾大学奨学金案内 (Keio University Scholarship Information Guidebook).

- Checklist for Japan Student Services Organization (JASSO) Scholarship Loans
- Certificate of Expected Annual Income
- Certificate of Employment Overseas and (Expected) Income
- Statement of Actual Living Expenses for Financial Supporter Working away from Home
- Statement of Long-Term Medical Treatment Expenses
- Essay Form (Japanese)