

## Earthquake: What you should do if you are on Hiyoshi Campus

(Also read carefully the "Disaster Prevention Guide" prepared by the university.)

### 1 In the event of an earthquake: Do not panic. Firstly, ensure your own safety

- (1) Move away from places where there is a danger of falling objects and broken glass from windows, shelves, or the ceiling.
- (2) Huddle under a desk and protect your head from falling objects with your bag or clothes.
- (3) Open a nearby door to secure an exit if it is safe to do so.
- (4) If you are using any flames or chemicals during experiments, follow the instructions given by the faculty member/instructor in charge.
- (5) If you are in an elevator, get out of the elevator when it automatically stops at the nearest floor. If you become trapped in the elevator, press the emergency or interphone button, call for help and wait.
- (6) If you are outside in a place safe from falling objects, such as a sports ground or a square, stay there until the earthquake quiets down.

### 2 After the earthquake quiets down: Find out if the place you are in is safe

- (1) Check whether any glass or equipment has broken, chemicals have spilt, etc.
- (2) Check whether walls have cracks or are damaged, or if they are leaning.
- (3) Check whether there are any fires in your building.

### 3 Where are you now?

- (1) In case you are in the School Buildings, Raiosha, Library, Collaboration Complex, Sports Buildings, Hiyoshi Commemorative Hall, or Gymnasium: → So long as you are not in danger, as a general rule stay in the buildings during the principal earthquake and during aftershocks.
- (2) In case you are in the Student Union Building, Fujiyama Memorial Hall, or Cafeteria Building: → Move to one of the Hiyoshi Campus Evacuation Areas once the earthquake quiets down.
  - Athletics Field
  - Hiyoshi Commemorative Hall Square\*\* See the Evacuation Route Map on the reverse side.
- (3) In case you are outside: → After the earthquake quiets down, move to the Athletics Field or to the Hiyoshi Commemorative Hall Square. If you are using facilities of the Keio University Athletic Association in the Mamushidani area or Shimoda area, move to the evacuation area decided by each athletic club in advance.

### 4 Important points when evacuating

- (1) Follow the safe evacuation route and evacuate calmly.
- (2) Evacuate using the stairs. Do not use the elevators.
- (3) Do not push or run when evacuating. Without panicking, evacuate while calling out to each other.
- (4) Do not return to the place you are evacuating from.
- (5) Follow the instructions given by faculty/staff members, and from the emergency announcements, if there are any.

### 5 In case you find a fire

- (1) If you discover a fire, shout out to people near you and press a nearby fire alarm button.
- (2) Move quickly away from the fire's origin and evacuate to outside the building.

### 6 In case of power outage

- (1) Do not panic, stay calm.
- (2) In case you are in class, follow the instructions of the faculty member/instructor in charge and evacuate.
- (3) Calmly evacuate while watching your step by using flash lights and lights of mobile phones.

### 7 In case public transportation is not available and you are unable to go home

The university will provide evacuation/waiting areas. If you cannot walk home, find out about their locations from staff members at one of the Hiyoshi Campus Evacuation Areas.