Spring Semester 2023 Yamagishi Student Project Support Program

<For undergraduate students in their third and fourth-year

expected to advance to the next year level or graduate in March 2024>

This support program was established with funds provided by Mr. Kotaro Yamagishi, CEO of Keio Innovation Initiative, Inc., Co-Founder and Director of GREE, Inc. and Keio University Vice-President for Finance, Fundraising, and Entrepreneurial Education and Support of Keio Univ. It provides grants to undergraduate students in the Faculty of Policy Management, Faculty of Environment and Information Studies, and Faculty of Nursing and Medical Care to support their research projects. The program supports research that embodies the SFC spirit to impact society and reach out to the real world. Interested students should make an application by following the steps below.

1. Eligibility

Third and fourth-year undergraduate students who (1) plan to register for either Seminar A, Seminar B, or Graduation Project 2 (courses offered at the Faculty of Policy Management and the Faculty of Environment and Information Studies), or Project II (course offered at the Faculty of Nursing and Medical Care) in the 2023 Fall Semester, and (2) plan to conduct research projects throughout the 2023 academic year, are eligible to apply.

*Applications for students who are scheduled to advance or graduate in September will be accepted in the 2023 Fall Semester.

2. Applicable grant period

Saturday, April 1, 2023–Friday, February 16, 2024 (deadline for submission of the report)

3. Amount of the grant

The amount of the grant for a single research project will be as follows:

・Maximum of JPY 300,000 for a project on a single theme (individual or group)

・Maximum of JPY 500,000 for a project with an interdisciplinary theme (group)

A total of approximately 20 projects will be selected. Only one application will be accepted per project. Applications for grants larger than the maximum amount will be deemed invalid.

4. Applicable research activities

・Research that embodies the SFC spirit to reach out to the real world

・Research that creates an impact on society

5. Application method and deadline

Submit "Application documents of the Yamagishi Student Project Support Program" via the Keio University Student's Research Grant System. Please note that submissions or revisions after the deadline will not be accepted. Also, make sure to consult with your supervising faculty member for the project and have the contents approved before submitting the application.

*Student's Research Grant System: https://srg.sfc.keio.ac.jp/en/user

Keio University Student Website (SFC) → Other → Research Grants → Student's Research Grant System → Yamagishi Student Project Support Program

6. Selection method and notification

Document screening by the Yamagishi Student Project Support Program Steering Committee will be based on the submitted Planning Sheet and Research Plan. Applicants will be notified of the screening results through the Student's Research Grant System by late July.

7. Report of research results and expenses

Students selected for the support program will be required to submit their research results and an expense report, as well as deliver a presentation at <u>the joint presentation session that will be held in early February 2024 (tentative)</u>. In addition, they are expected to present their project and an interim report through a poster presentation at the SFC Open Research Forum to be held in mid to late November.

The deadlines for submitting the research results and expense report are listed below. Failure to submit the required activity report and necessary documents may result in penalties such as repayment of the grant and restrictions on future applications.

◆ Research results submission deadline: 16:50, Friday, February 16, 2024 *To be strictly observed

  *The research result is submitted by the applicant to the Student's Research Grant System to be shared as research findings.

◆ Expense report submission deadline: 16:50, Friday, February 16, 2024 *To be strictly observed

  *Submit expense report and original receipts (領収書; photocopies are not accepted) directly to the Career Services Section.

8. How to fill out the application

Make sure to click "Submit" after filling out the application documents ① and ②.

When applying as a group, the research project leader must fill out the application documents.

<Application document ①: Planning Sheet>

(1) Supervising faculty member

Consult with a full-time faculty member in advance, who is well-acquainted with the research topic, about submitting the application, and obtain their approval to register their name (part-time lecturers and project faculty members are not eligible to become a supervising faculty member for the research grant programs).

(2) Name of research project

The title must be concise and within 50 alphanumeric characters.

(3) Research project

The description of the contents of the research project must be specific and concise, avoiding general or abstract expressions.

(4) Significance of conducting research activities using this support program

Clearly describe the significance of your research activities in terms of the purpose of this support program by referring to the "4. Applicable research activities."

When filling out the application documents, applicants are required to demonstrate that they have the necessary expertise to pursue the research project. At the same time, they are expected to explain their research in a way that will be easy to understand for researchers who are not familiar with these research fields.

(5) Research project organization

When applying for a project conducted by a group, write the names of the research project leader and research project members. The division of tasks of each student must also be clearly stated.

(6) Details of research expenditures

Fill in the expenditure breakdown by category for the academic year based on the research plan. Check the "Guidelines for Use of the Research Grants" for details on items that can be reimbursed.

In the screening process, not only the research content and the significance of the research, but also the appropriateness of the use of the fund will be evaluated. When filling out the total cost calculation, give due consideration on whether the expenditure is necessary for your research activities.

(7) Grants that you have received or plan to apply for

In case you have already received a grant or plan to apply for a grant this academic year, inform us of the name of the grant(s), project title(s), selection date(s), and grant period(s), regardless of whether the contents and members of the project are the same as for this program. The grant selection may be revoked in the case of any false declarations. Note that applications for multiple research grants whereby the research plan can be considered identical are not allowed.

<Application document ②: Research Plan>

Upload a PDF file of the research plan of up to two pages in length. There is no designated format for the research plan. In the case that the applicant or project has received grants through this grant program in the past, the applicant must clearly explain how their current project has since differed in their research plan.