



Visa and Residence Card

1. Visa and Residence Card(1)



Visa Basics

| | Visa | Status of Residence / Visa status |
|-------------------|--|---|
| What: | A visa is the recommendation issued by Japanese diplomatic offices overseas and does not guarantee the entry of its beholder into Japan. | All foreigners receive a status of residence when entering Japan. It is the status for your activity in Japan. The status is given to you at the time of your immigration inspection. |
| Who: | Jurisdiction of the Ministry of Foreign Affairs (Japanese Embassies and Consulates) | Jurisdiction of the Ministry of Justice (Regional Immigration Bureau) |
| Where: | Affixed to your passport after your application to a Japanese diplomatic office overseas. | Indicated on the landing permission stamp affixed to your passport and on your residence card. |
| Important: | If your visa is not a multiple entry visa, your visa loses its validity once you enter Japan on the visa. | If you no longer engage in the permitted activity, your status of residence loses its validity before it expires. |

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Check your Visa Status !

Visa status



Period of stay

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Do not forget to check your
period of stay!!

There are 10 different periods of stay (from 3 months to 4 years and 3 months) for international students who are in possession of a student visa. Please confirm your period of stay indicated on your residence card.

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Check the back side of your card !

(Back of the card)

| 住居地記載欄 | | |
|-----------------------------|-----------------|--------------|
| 届出年月日 | 住居地 | 記載者印 |
| 2014年12月1日 | 東京都港区港南5丁目5番30号 | 東京都港区長 |
| | | |
| | | |
| | | |
| | | |
| 資格外活動許可欄 | | 在留期間更新等許可申請欄 |
| 許可: 原則週 28 時間以内・風俗営業等の従事を除く | | 在留資格変更許可申請中 |

If a change is made to the place of residence, this is the section where the new place of residence will be entered.

If a foreign national applies for an extension of the period of stay or applies for a change in resident status, this is the section where the fact that the application is pending will be entered.

Note: If permission for extension or change is granted following application, a new residence card will be issued.

If a foreign national receives permission to engage in an activity other than that permitted under the previously granted resident status, this is the section where the details of the permission will be entered.

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Do not forget your registration of residence!



1. Visa and Residence Card(6)



You are required to carry the residence card all the time!

During your stay in Japan you are required to always carry your residence card with you and to present it to an immigration inspector, immigration control officer, police official or other officials if such official asks you to present your residence card.

If you do not have your residence card on your person or do not present it, a certain penalty may be imposed.

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Do not forget to extend your
period of stay!!

Staying in Japan without a valid visa means that you are violating Japanese immigration laws. There are various types of penalties for overstaying like deportation, an overstay fine or imprisonment.

PLEASE EXTEND your period of stay at least one month prior to your visa's expiration day!!!

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How to extend?

Submit the following documents to the Immigration Bureau:

- 1. Application for Extension of Period of Stay form (Please download the form from the website of the Ministry of Justice.)**

There are pages that have to be filled out by Keio University. Please write your name and residence card number on the form and apply at the Academic Affairs Office. The handling fee is ¥200.

- 2. Certificate of Enrollment (Obtainable at certificate issuance machine in front of the Academic Affairs Office.)**
- 3. Transcript of Academic Record and Certificate of Course Registration (same as above)**
- 4. Passport**
- 5. Residence Card**
- 6. ID Photo (4cm X 3cm, taken within 3 months)**
- 7. 4,000JPY application fee**

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After the extension

The copy has to be A4 sized!

Please submit a copy of your renewed residence card to the Student Life Section.

Affiliation
Student ID#
Name

front

back

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After losing student status

When you graduate, complete or withdraw from your program, you must return to your country **immediately** because **your visa status will lose its validity even if your period of stay is not expired.**

If you are going to stay in Japan after losing your student status at the school, you must change your visa status which is appropriate for your purpose of stay.

Examples:

- Start working: Status suitable for your work
(e.g.: specialist in humanities or international services)
- Job hunting: Designated activities Status

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Re-entry permit

Special re-entry permit (*Minashi Sainyukoku Kyoka*)

⇒ Foreign nationals in possession of a valid passport and residence card who will be leaving and re-entering Japan **within one year of departure** and during their granted period of stay, are, in principle, not required to apply for a re-entry permit (this is called a special re-entry permit.).

When you leave Japan, be sure to present your residence card and tick the column indicating your intention of departure by the Special Re-entry Permit System on an [ED Card for Special Re-entry Permit].

However, if your period of stay expires within 1 year after your departure, you must **re-enter Japan before the expiration** of your period of stay.

⇒ If you are going to leave Japan for more than one year, please apply for a re-entry permission at an immigration bureau. If you are not a student anymore, you have to return your residence card.

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Re-entry permit

再入国出国記録 EMBARKATION CARD FOR REENTRANT ①

WWW 0000000 区分 51

| | | |
|---|------------------------------|---|
| 氏 名 (漢 字) (Name) | 氏 | 名 |
| | Family Name | Given Names |
| 国 籍・地 域 Nationality/Region | 生年月日 Date of Birth | Day 月 Month 年 Year 男 1 女 2 Male Female |
| 主な渡航先国名 Destination | 航空機便名・船名 Flight/Ship Name | |
| <input type="checkbox"/> みなし再入国許可による出国を希望します。 Departure with Special Re-entry Permission. (希望する場合は口にチェックしてください。) (Please check the box.) | | |
| 署 名 Signature | | |

みなし再入国許可で再入国できる期間は出国の日から1年間又は在留期間までのいずれか短い期間です。(特別永住者は出国の日から2年間です。) Special re-entry permission is valid for 1 year from the departure date or until expiry of the period of stay, whichever comes first. この期間を延長することはできません。 This period of validity cannot be extended.

官用欄
Official Use
Only

サンプル

KA7WWW272128571

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Residency Management System

1. (For those with status of “student”)

Notification regarding the organization you belong to

⇒ When you withdraw from Keio University and want to stay in Japan or enter another school, you must report **within 14 days** of the day the change was made to the Immigration Bureau.

2. Change of place of residence (“moving out” & “moving in”)

⇒ When you change your place of residence, you must report the change of your address **within 14 days** after moving in to the city hall of the city you lived before as well as to the municipal office of the city you are moving to.

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Residency Management System

3. Penalties (revocation of resident status, fines, imprisonment)

- Case example
- You failed to give notification of your place of residence without a justifiable reason
 - You made a false notification or failed to give a notification (place of residence, name of school you attend, etc.)

4. Obligation to inform the University

If you change your visa status or extend your period of stay, you **must** report it to the Student Life Section at SFC.

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Please also check the residence card information in International Student Handbook!

<Receiving your Residence Card >

<https://giga.sfc.keio.ac.jp/wp-content/uploads/2020/03/2-1-Receiving-your-Residence-Card.pdf>

<Registration of Residence>

<https://giga.sfc.keio.ac.jp/wp-content/uploads/2020/03/2-4-Registration-of-Residence.pdf>

<Renewing your status of residence>

<https://giga.sfc.keio.ac.jp/wp-content/uploads/2020/03/4-8-Renewing-your-status-of-residence.pdf>

<Leaving Japan for a short period of time>

<https://giga.sfc.keio.ac.jp/wp-content/uploads/2020/03/4-9-Leaving-Japan-for-a-short-period-of-time.pdf>