Submittal of Notification of Returning to Study

When you return from study abroad, Submittal of Notification of Returning to Study is required with a minimum of delay. Please bring your Student ID Card with your documents to the Academic Affairs Office. The Notification of Returning to Study is sent to the guarantor together with Acceptance of Study Abroad (Issued after approval at the Faculty Board).

*If Notification of Returning to Study is not submitted after study abroad, students will not be allowed to register courses.

Points to keep in mind when filling out the Notification of Returning to Study

The applicant and guarantor must sign the applicant name and guarantor name fields, respectively.

Address and telephone number should be those registered with the University.

Please submit the form with a minimum of delay after the end of study abroad period.

The applicant and guarantor seals must be different.

Date of Return to Study should be the next day of the end of study abroad period.