

Date: _____ / _____ / _____

Request for Extension of Enrollment

To the President of Keio University:

I hereby request extension of enrollment with the application of Undergraduate Faculty Rules and Regulations Article 169, even if conditions listed in Article 144-19 (Faculty of Policy Management) or Article 144-40 (Faculty of Environment and Information Studies) are fulfilled.

In the case extension of enrollment is approved based on this request, I agree and pledge to abide by the following items and payment of all academic fees for the extended period:

1. While enrolled, the student must abide by the Keio Rules and Regulations
2. The request for extension of enrollment may be submitted only once, and the permitted semester of graduation cannot be changed
3. If a student leaves the University in the middle of a semester for which extension of enrollment is permitted, the student will be considered to have withdrawn from the University
4. During the semester(s) in which the student is allowed extension of enrollment, the student must register one or more courses and make an effort to earn the credits for the course(s)
5. The student must be enrolled in the University in the final semester before graduation. (They must not be taking a temporary leave of absence, be studying abroad, nor have been suspended in the final semester.)

Faculty: _____ Year: Fourth year Student ID No.: _____

Student Name : _____ seal or signature

Name of Guarantor: _____ seal or signature

Expected date of graduation at time of submitting this application (MM/DD/YYYY): _____
(Expected date of graduation : Spring Semester: September 5 • Fall Semester: March 10)

Requested semester(s) of extended enrollment (write year and circle semester):

20 _____ Spring / Fall Semester (during one semester)

20 _____ Spring / Fall Semester (during two semester)

<Notes>

- Fill in the form using an indelible pen.
- The student and guarantor must sign the student's name and guarantor name fields, respectively and the student and guarantor seals must be different.
- The guarantor should be those registered with the University.

Received