The Office of Student Services (Faculty of Business and Commerce)

Keio University

Address Card

If you are applying for a Certificate of Eligibility (COE), you are required to complete this sheet and submit it to The Office of Student Services by post together with the Application for Certificate of Eligibility.

|  |  |
| --- | --- |
| Name in Alphabet  |  (last/family) (first)  |
| Name in kanji characters (If applicable) |  (last/family/氏) (first/名)  |
| Sex | □　Male □　Female 　　□　Other |
| Nationality |  |
| Graduated High School | Name: |
| Date of Graduation(yyyy/mm/dd): / /  |
| Residential address (\*2) |  |
| Postal code　(\*2) |  |
| Country (\*2) |  |
| Cellphonenumber (\*3) | Country code + ( )  |
| e-mail (\*3) |  |

(\*1) Please leave blank.

(\*2) **We will send the COE via EMS to the above address. Please provide an address where you are certain** **you will receive mail during the period from late July to late August.**

(\*3) **If something is unclear or is found to be unsatisfactory on your COE application we may get in touch with you at the above cellphone number or e-mail. Please provide a number where you will always be reachable.**

□ I do not hold Japanese citizenship.

I declare that the above information is accurate.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_