

# Keio University

## Shonan Fujisawa International Dormitory

### Rules and Regulations



Keio University  
Operated by: **Nishimatsu-Jisho Co., Ltd.**

Applicable from January 20, 2021

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First Floor Plan of the Shonan Fujisawa International Dormitory, Example of Private Room, Map of Surrounding Areas

## 1. Introduction

At Shonan Fujisawa International Dormitory, students receive the friendly support of their housemates from all over Japan and around the world during their time at university . It is a melting pot for the exchange of different cultures and values, where Japanese students and international students live together to develop global perspectives.

With this situation in mind, these Rules and Regulations provide the basic rules to be observed by the residents of this facility to ensure an environment conducive for academic activities, deepening mutual understanding, and leading a fulfilling student life. We believe that your experience in this facility will shape your future careers and lives. We hope that residents of this dormitory will understand the objectives of these Rules and Regulations and behave responsibly to get the most out of their time at the dormitory.

## 2. Facility Overview

Location	6701-1 Endo, Fujisawa, Kanagawa 252-0816 *The postal address for each resident begins with his or her room number, followed by the address shown above.
Directions	<ul style="list-style-type: none"> <li>·About a 15-minute ride on the bus for Keio University from the West exit of Shonandai Station on the Odakyu Enoshima Line, Sotetsu Izumino Line, and Yokohama Municipal Subway Blue Line</li> <li>·1 minute by foot from Keio University Shonan Fujisawa Campus</li> </ul>
Use District	Quasi-industrial district
Structure and Scale	Reinforced concrete structure with four stories above ground
Number of Rooms	109 rooms (79 for Japanese students and 30 for international students (including RAs*), private rooms)
Private Room Furnishings, Fittings & Equipment	Toilet & shower, bed, desk, chair, bookshelf, desk wagon with a vertically movable top plate, closet, room/desk light, air conditioner (heater), two-door refrigerator, curtains, one laundry pole (on the balcony), Wi-Fi , etc.
Common Use Facilities	<p>Canteen, shared kitchen and dining spaces, multi-purpose rooms, lounge, courtyard, laundry rooms, toilets, elevators, bicycle parking spaces, shoe lockers, mailboxes, delivery lockers, trunk rooms, vending machines (for beverages), and Wi-Fi</p> <p>The shared kitchen has microwave ovens, rice cookers, and toasters</p>
Security	<ul style="list-style-type: none"> <li>(1) Access control system with card keys</li> <li>(2) Facial recognition system</li> <li>(3) Security cameras</li> </ul>

	(4) Earthquake resistance 1.25 times that of ordinary buildings to provide safety and reassurance for residents in the event of a natural disaster (5) Fully stocked disaster-preparedness kits
Environmental Considerations	(1) Natural lighting and ventilation through the light well (2) Solar panels for electricity (including storage capabilities) and hot water (3) Rank A under the Comprehensive Assessment System for Built Environment Efficiency (CASBEE)

\*Resident Assistants (RAs) refer to student staff members that provide international students with support for their life in Japan.

### 3. Eligibility

In principle, only students studying at Keio University are eligible to live in this dormitory. International students at Keio must have permission from the university to live in a Keio University dormitory. Upon termination of their student status at Keio University, students will lose their eligibility to live at the dormitory.

### 4. Dormitory Manager

- (1) The dormitory manager is stationed in the dormitory manager's office to receive inquiries from residents and to carry out administrative services at the dormitory. The dormitory manager offers after-hours assistance in the case of an emergency, including illness, injury, or in the event of a natural disaster.

Phone	0466-52-7690
E-mail:	<a href="mailto:keio-sid@n-jisho.co.jp">keio-sid@n-jisho.co.jp</a>
Hours	From 5:30 a.m. to 12:00 noon and from 3:00 p.m. to 10:00 p.m. on weekdays (closed on Sundays, on national holidays, for five days during the summer holiday, and the year-end and New Year holidays) From 8:00 a.m. to 12:00 noon and from 1:00 p.m. to 3:00 p.m. on Saturdays

- (2) The dormitory manager patrols the dormitory and its premises both on a set schedule and on an intermittent basis, to check the facility and to carry out maintenance work. Security cameras are installed in the facility for safety and security reasons.

## 5. Hours of Operations for Facilities

Main Gate	All hours
Dormitory Manager's Office	From 9:00 a.m. to 12:00 noon and 3:00 p.m. to 6:00 p.m. on weekdays From 8:00 a.m. to 12:00 noon and from 1:00 p.m. to 3:00 p.m. on Saturdays (Closed on Sundays, national holidays, for five days during the summer holiday, and the year-end and New Year holidays)
Canteen on first floor	Monday to Friday from 7:00 a.m. to 10:00 p.m. (closed on Saturdays, Sundays, national holidays, during the summer holiday, and the year-end and New Year holidays) Breakfast: 7:00 a.m. to 8:30 a.m. / dinner: 6:30 p.m. to 10:00 p.m. Note: Visitors cannot eat in the canteen.
Shared kitchen and dining spaces on the first floor	All hours Note: Be careful when using fire and do not make excessive noise and vibrations. Note: Visitors can use the dining spaces from 9:00 a.m. to 6:00 p.m.
Multi-purpose room on first floor	All hours Note: Be careful not to make excessive noise and vibrations. Note: Visitors can use this room from 9:00 a.m. to 6:00 p.m.
Lounge on second floor	All hours Note: Be careful not to make excessive noise and vibrations.
Courtyard on second floor	All hours Note: Be careful not to make excessive noise and vibrations.
Study room on third floor	All hours Note: Be careful not to make excessive noise and vibrations.
Multi-purpose room on fourth floor	All hours Note: Be careful not to make excessive noise and vibrations.
Toilets in common areas	All hours

\*Hours are subject to change.

## 6. Overnight Stays for Non-Residents and Visitors

(1) In principle, it is forbidden for any non-resident to stay at the dormitory overnight.

- (2) Visitors are asked to enter their details in the visitor book provided at the dormitory.
- (3) Visitors are not permitted to enter any areas other than the canteen on the first floor and the multi-purpose room on the first floor.
- (4) Visitors are permitted to be on the dormitory premises from 9:00 a.m. to 6:00 p.m.

## **7. Card Keys on Loan, Storage Box Keys and Security**

- (1) When you start living at the dormitory, you will be given a smartcard key (hereinafter “card key”) and storage box key on loan. Handle them in accordance with the manual that will be provided separately.
- (2) This single card key functions as (i) the key to enter the dormitory; (ii) the key to activate the facial recognition device; (iii) the key to enter your floor; (iv) the key to your private room; (v) the key to the delivery locker. Handle it with care.
- (3) For security purposes, be sure to lock your private room before you leave, even if you are only vacating the room for a short period of time. You are asked to manage and store your cash and other valuables at your own risk and responsibility.
- (4) In the event of any loss, theft, or misplacement of any valuables, notify the dormitory manager immediately for further instructions.
- (5) If you lose or damage the card key, notify the dormitory manager, and you will be issued with a replacement card. In such an event, you will be charged 5,000 yen (inclusive of the replacement fee and consumption tax). The same applies to the storage box key; in this event, you will be charged 3,000 yen (inclusive of the replacement fee and consumption tax).
- (6) When a replacement card key is issued, the original card key will be deactivated. If you find the original card key after the loss or theft, no refund will be given. The original card key must be returned to the dormitory manager.
- (7) In this facility, a number of security cameras are in operation and their locations are clearly indicated. For the purposes of ensuring the safety and reassurance of residents, the footage is kept for a predetermined period to check for suspicious persons and reveal the circumstances behind any trouble that arises. The recorded images will not be used for any purpose other than those stated above, except where their submission is requested in accordance with domestic laws and ordinances. When dormitory residents move in, they are required to consent to this policy

## 8. Prohibition of Entry to Private Room Floors by People of a Different Gender

- (1) Male residents are not permitted to enter any private room floors for female residents.  
\*Note: They can use shared facilities on each floor.
- (2) Female residents are not permitted to enter any private room floors for male residents.  
\*Note: They can use shared facilities on each floor.
- (3) The dormitory manager, the owner, university personnel, the operator, RAs, and maintenance workers commissioned by the operator may enter any floor of the other gender to perform their respective duties or services.
- (4) Any resident entering any floor of the other gender without justifiable reason may be subject to disciplinary expulsion.

## 9. Elevators

- (1) The elevators are in operation 24 hours a day. The elevators are not available to visitors.
- (2) Use of elevators is subject to limits on size and weight as specified below. Do not exceed the size or weight limits.

[Elevator]

- |   |
|---|
| <ul style="list-style-type: none"><li>- Door opening dimensions: 2,000 mm high x 800 mm wide</li><li>- Cab dimensions: 2,250 mm high x 1,050 mm wide x 2,000 mm long</li><li>- Weight limit: 850 kg</li></ul> |
|---|

- (3) In the event of a fire, earthquake, or other disaster, do not use the elevators, even if still in operation. There is a risk of it stopping and opening its door on a floor where there is a fire or of locking you inside following a power outage.
- (4) If a major tremor is detected, the elevator will automatically stop at the nearest floor and the door will open. In such an event, exit the elevator immediately.
- (5) Should you become locked in an elevator, notify the elevator maintenance operator using the intercommunication system inside. Any attempt to open the door by force will cause further technical failures. The elevator is equipped with an emergency lamp that stays lit for a predetermined length of time even in the event of a power outage.



## **10. Prohibition of Drinking, Smoking, and Use of Fire in Non-Designated Areas**

Drinking alcoholic beverages and smoking are prohibited throughout the entire facility, including private rooms, balconies, and the surrounding areas. Causing a public nuisance by smoking in the neighboring areas of the dormitory is also prohibited. The use of fire is forbidden except in the shared kitchen on the first floor. Any resident violating these prohibitions may be subject to disciplinary action, including expulsion.

\*Japanese law prohibits anyone under 20 years of age from drinking or smoking.

\*Smoking is prohibited in the adjacent Uchikoshi Park under the ordinance of Kanagawa Prefecture.

## **11. Shoe Boxes, Umbrella Stands, and Corridors**

- (1) Outdoor shoes are not allowed inside the facility. When entering the facility, you must always remove your outdoor shoes, place them in your assigned outdoor shoe box on the first floor, and put on your indoor footwear, such as slippers or sandals.
- (2) Store your umbrella in your private room. You are not allowed to dry a wet umbrella in the corridor on any floor. Umbrellas can be left to dry on the balcony.
- (3) The corridors in this facility are evacuation routes in accordance with the Fire Service Act. It is forbidden to place any personal belongings in any of the corridors, since it may obstruct evacuation in the event of an emergency.

## **12. Private Rooms**

- (1) Take great care to keep individual furnishings, fittings, and equipment clean. In the event of damage or loss, notify the dormitory manager. You may be liable for compensation if the damage or loss is intentional or due to negligence.
- (2) You are not permitted to remove any furnishings, fittings, or equipment from your private room for any reason.
- (3) Do not insert any thumb tacks, pins, or screws into the walls, pillars, or any other areas. Please use the picture rails to display items on the wall.

- (4) If you, despite the prohibition, smoke or use a flame, or if you spray an aerosol in your private room, the smoke detector may detect it and trigger the fire alarm. Such acts are strictly prohibited.
- (5) Please note that the dormitory manager, the dormitory operator, or university personnel may enter your private room if it is necessary for disaster prevention purposes as specified below, or for checking on your safety, in order for the appropriate operation and management of the facility.
  - a. Inspection of fire safety equipment and other inspections to be conducted in accordance with the law and administrative guidance
  - b. Emergency check, remediation of water leakage, or if a foul odor is detected
  - c. Necessity of checking on the safety of residents
- (6) To reduce energy consumption, you are required to turn off the lights and air conditioner whenever you leave the premises.

### **13. Garbage**

- (1) Take the garbage out to the designated place after sorting it properly by type in accordance with the rules. For hygiene reasons, put kitchen refuse in the designated bin provided in the shared kitchen on the first floor. You must never put kitchen refuse in the bin in the elevator hall on each floor. Cardboard boxes may be placed against the side of the bin.
- (2) If you fail to take the garbage out to the designated place in time, do not place it in the garbage dump at the premises at your own discretion, as doing so would not only cause a nuisance to other residents but also the neighbors of the dormitory. Cleaning staff will move the garbage to the garbage dump on the premises on the designated dates.
- (3) Any large-sized waste must be collected for a fee or taken to the designated area in accordance with the regulations of the City of Fujisawa. For details, consult the dormitory manager. You are required to responsibly dispose of any large-sized waste you may have.

### **14. Cleaning Work and Facility Inspection**

- (1) For the purpose of maintaining and managing the facility to ensure comfort and safety, cleaning work and facility inspections will be carried out regularly and on an intermittent basis. Major cleaning work and inspections are listed below, along with the frequency thereof. Note that this is a rough guide.

Item	Scope	Frequency (rough guide)
Daily cleaning	Common use areas	Twice a week or more *1
Regular cleaning	Common use areas, glass windows	Twice a year
Cleaning and weeding on the premises	All over the premises	Twice a week or more
Elevator inspection	Daily operation monitoring and statutory annual inspections	Once a month, and four inspections with elevators out of service per year
Electrical work inspection	Statutory monthly inspection	Once a month, and one inspection with power supply suspension per year
Inspection of air conditioning, water supply and drainage equipment	Inspection of air conditioners, booster pumps, etc.	About twice a year, with water supply suspension
Laundry inspection	Washing machines and dryers	Intermittently
Vending machines inspection	Vending machines (beverages)	Intermittently
Fire defense equipment inspection	The entire building including private rooms	Twice a year

\*1. Cleaning is not performed on Sundays, national holidays, for five days of the summer vacation, and during the year-end and New Year holidays.

- (2) Please note that, aside from those mentioned above, it is possible that relevant personnel may enter the facility and carry out repair work, government inspections, fire drills, and other work.
- (3) In the event of any work other than daily cleaning or that mentioned in (2) above, a notice will be displayed on the bulletin board. Residents are asked to check these notices themselves. Pay particular attention to any work involving the suspension of the power supply or elevator operations.

## 15. Security, Fire, and Other Drills

- (1) In the event of a security, fire, or other drill, residents are encouraged to actively take part.
- (2) Check the location and how to use emergency staircases, emergency exits, evacuation equipment, fire extinguishers, fire alarms, and other emergency equipment.

## **16. Bed Linen**

- (1) The facility provides a fee-based bed linen rental service. The service includes a washing service for a maximum of two rented sheets and two rented pillowcases per month conducted by the designated service operator. For details about the bed linen rental service, please ask the dormitory manager. Keio University will provide bed linen for international students.
- (2) Bring the used bed linen to be collected and replaced to the place designated by the dormitory manager on the date he/she specifies.

## **17. Bulletin Board**

- (1) Notices for dormitory residents will be displayed on the bulletin board on each floor. Make sure you check the bulletin board daily.
- (2) If any resident wishes to post something on the bulletin board, inquire with the dormitory manager to obtain permission.

## **18. Mailboxes and Home Delivery Services**

- (1) Postal items addressed to dormitory residents and invoices for rent will be placed in the mailboxes assigned to the individual residents on the first floor. Check frequently for anything in your mailbox to prevent it from becoming full.
- (2) In principle, you need to personally receive parcels sent to you through a home delivery service. Please receive parcels in the windbreak room at the entrance. If the addressee is not in the dormitory, the parcel will be put into a delivery locker. If there are no vacant delivery lockers, the parcel will be redelivered. In this case, please contact the delivery company. In principle, the dormitory manager is unable to receive and keep any item sent by a home delivery service.
- (3) Do not change the security code for the locker.
- (4) You need to personally receive registered mail. The delivery lockers cannot be used for receiving registered post. Please make the necessary arrangements for redeliveries.

## **19. Television and Newspapers**

- (1) Use the television, newspapers, and other materials provided only in the designated areas of the dormitory. It is strictly prohibited to move these items into private rooms.
- (2) Residents shall pay the fee for any television service, newspaper, or other service that they individually subscribe to at their own expense. Be sure to unsubscribe and settle the outstanding balance when leaving the dormitory.  
\*If you want to watch TV in your private room, you need to enter into a contract with NHK. When leaving the dormitory, please ensure that you carry out the procedure for concluding the contract.

## **20. Parking Lot for Bicycles and Cars**

- (1) Residents are not allowed to bring any car or motorcycle onto the facility premises.
- (2) Notify the dormitory manager in advance if you wish to use the parking lot (for moving trucks or other big vehicles in relation to moving-in and out, etc.).
- (3) If you wish to park your bicycle on the premises, follow the procedures for bicycle theft prevention registration and be sure to notify the dormitory manager to obtain permission. Bicycle parking is free of charge.
- (4) Each resident is allowed to park no more than one bicycle. If there is no vacant space available, you will be unable to park until one opens up.
- (5) Affix the parking sticker issued by the dormitory manager onto the bicycle you are permitted to park and be sure to use the designated space.
- (6) The facility, the university, the dormitory manager, and the operator accept no responsibility or liability for any trouble related to your bicycle, such as theft, damage, or other issue.
- (7) When you leave the dormitory, the disposal of your bicycle is your own responsibility. Any bicycle with unknown ownership may be discarded after a warning period. In this event, the owner of the bicycle has no right to object or protest.
- (8) If you wish to reserve a parking area for visitors, notify the dormitory manager in advance to obtain permission (\*Note that only parents and close relatives are allowed to use the parking area). The

space is open from 9:00 a.m. to 6:00 p.m., and it must be vacated by 6:00 p.m.

- (9) Residents or their friends are not allowed to park any car (including rental cars) in the area.

## **21. Canteen on First Floor**

- (1) Meals are provided from 7:00 a.m. to 8:30 a.m. and from 6:30 p.m. to 10:00 p.m.

\*The canteen is closed on Saturdays, Sundays, national holidays, for five days of the summer holiday, and for five days during the year-end and New Year holidays.

- (2) Meals are only for residents and will not be provided to any not living at the dormitory.
- (3) In consideration of hygiene and food safety, breakfast will only be kept aside for residents outside serving hours until 9:30 a.m. after which any remaining food will be disposed of. This service is not available for evening meals.
- (4) Residents are prohibited from taking meals provided at the canteen to private rooms.
- (5) Breakfast is 300 yen (including tax). Dinner is 500 yen (including tax).
- (6) To have breakfast at the canteen, residents must make a reservation by 9:00 p.m. on the previous day, using the reservation system. For dinner, they must make a reservation by 9:00 a.m. on the same day.  
\*When you move into the dormitory, you will be given a guide on how to use the reservation system.

## **22. Shared Kitchen and Dining Spaces on First Floor**

- (1) The shared kitchen and dining spaces on the first floor are open 24 hours a day. The spaces are open to visitors from 9:00 a.m. to 6:00 p.m. Do not inconvenience other users while using these spaces.
- (2) Residents are asked to cooperate and to share the kitchen equipment provided.
- (3) After each meal, wash and put away tableware and dispose of any leftovers. Be sure to put kitchen refuse in the bin provided in the kitchen. Please keep the spaces clean and hygienic.
- (4) Stay alert while using flame. While preparing any food with the stove, etc., always keep an eye on the IH cooker.

- (5) Store your ingredients and leftover food in the refrigerator in your private room.
- (6) Every weekday morning, excluding non-business days, cleaning staff will carry out cleaning work. We ask that you please cooperate with the cleaning work. On days without cleaning work, please clean up after yourself to keep the areas tidy.
- (7) To use the shared kitchen space for an event, you must obtain permission from the dormitory manager one day prior to use. (This must be done within the opening hours of the dormitory manager's office). You are not allowed to remove any equipment from the shared kitchen. Tidy and clean the kitchen after use and ask the dormitory manager to give it a final check.

### **23. Multi-Purpose Room on First Floor**

- (1) The multi-purpose room on the first floor is open at all hours. The room is open to visitors from 9:00 a.m. to 6:00 p.m. Do not inconvenience other users while using this room.
- (2) Handle the desks, the chairs, the screen, the projector, and other equipment with care.
- (3) The last person to exit the room is responsible for returning any fixtures, furniture, and equipment to their original positions, and for turning off all of the lights and air conditioner.
- (4) To use both the canteen and the multi-purpose room as a meeting space for an event, obtain permission from the dormitory manager no later than seven days prior to use. The dormitory manager will give advance notice on the event schedule posted on the bulletin board. If you wish to bring in rented equipment for your event, be sure to notify the dormitory manager of the details in advance to ensure that this will not affect the dormitory's electrical capacity or security.
- (5) On weekday mornings, excluding non-business days, cleaning staff will carry out cleaning work. Cleaning work may not be conducted due to an event or other reasons.

### **24. Entrance Hall on First Floor**

- (1) The entrance hall is open at all hours. Do not inconvenience other users while using the space. The space is not open to visitors.
- (2) Handle the sofas, the tables, the chairs, and other equipment with care.

## **25. Lounge on Second Floor**

- (1) The lounge is open at all hours. Do not inconvenience other users while using this room. The lounge is not open to visitors.
- (2) The books, newspapers, and other reading materials provided in the lounge are not to be removed from the room. It is strictly prohibited to deface the materials (cutting, marking, etc.).
- (3) Handle the sofas, tables, chairs, televisions, and other equipment with care.
- (4) The last person to exit the room is responsible for returning any fixtures, furniture, and equipment to their original positions, and for turning off all lights and the air conditioner.
- (5) To use both the lounge and the courtyard at the same time for an event, obtain permission from the dormitory manager no later than seven days prior to use. The dormitory manager will give advance notice on the event schedule posted on the bulletin board. If you wish to bring in rented equipment for your event, be sure to notify the dormitory manager of the details in advance to ensure that this will not affect the dormitory's electrical capacity or security.
- (6) Every weekday morning, excluding non-business days, cleaning staff will carry out cleaning work in the lounge. We ask that you please cooperate with the cleaning work. On days without cleaning work, please keep the lounge clean by yourself.

## **26. Courtyard on Second Floor**

- (1) The courtyard is open at all hours. (Be careful not to make any excessive noise.) Do not inconvenience other users while using this space. The courtyard is not open to visitors.
- (2) Do not remove any equipment from the courtyard.

## **27. Study Room on Third Floor**

- (1) The study room is open at all hours. Do not inconvenience other users while using the space. The study room is not open to visitors.
- (2) Handle the desks, the chairs, and other equipment with care.



- (3) Eating in the room is not allowed. Bringing beverages into the room is permitted only if they are contained in bottles with a cap (plastic bottles, water bottles, etc.).
- (4) The last person to exit the room is responsible for returning any fixtures, furniture, and equipment used to their original positions, and for turning off all of the lights and air conditioner.
- (5) On weekday mornings, excluding non-business days, cleaning staff will carry out cleaning work. Cleaning work may not take place due to events or other reasons.

## **28. Multi-Purpose Room on Fourth Floor**

- (1) The multi-purpose room on the fourth floor is open at all hours. Do not inconvenience other users while using the room. The multi-purpose room is not open to visitors.
- (2) Handle the desks, chairs, and other equipment with care.
- (3) The last person to exit the room is responsible for returning any fixtures, furniture and equipment to their original positions and for turning off all of the lights and air conditioner.
- (4) On weekday mornings, excluding non-business days, cleaning staff will carry out cleaning work. Cleaning work may not take place due to events or other reasons.

## **29. Laundry Room**

- (1) The laundry room is open at all hours. Be careful not to make a noise late at night, particularly when opening and closing the washing machine lids. A wash cycle costs 100 yen. It costs 100 yen per hour to operate the dryer.
- (2) Follow the instructions for using the washing machines and dryers. If you cause a problem by failing to follow the instructions, you may be liable for repair expenses. During office hours, bills can be changed into coins at the dormitory manager's office.
- (3) After washing or drying, immediately collect your laundry from the machine. Do not leave your laundry in any machine or hang it in the laundry room to dry. Laundry left unattended will be discarded after it is stored for a predetermined period.

- (4) Please note that the laundry room is equipped with security cameras in order to prevent theft.

### **30. Overnight Stay Outside the Facility and Long-Term Absence**

- (1) Prior to staying overnight outside the facility, submit a “notice of outside overnight stay (designated form)” to the dormitory manager. If the information stated in the form changes, notify the dormitory manager accordingly.
- (2) If you expect to be away from your room for seven days or longer, submit a “notice of long-term absence (designated form)” to the dormitory manager in advance. If you do not return to the dormitory for 14 days or longer without submitting the “notice of long-term absence,” you may be deemed to have left the dormitory, and the belongings in your private room may be discarded.
- (3) If international students are temporarily leaving Japan, make sure to follow the prescribed procedures at the dormitory manager’s office before the day of departure.

### **31. Prohibitions**

- (1) Behavior deemed a nuisance
  - 1) In order to avoid disturbing the other dormitory residents and neighbors, be sure to keep the volume down on the television, radio, musical instruments, etc., and, keep your voice down and don’t make a noise moving things late at night and early in the morning.
  - 2) Using a mobile phone on the balcony is prohibited, as it may disturb the neighbors and other dormitory residents.
  - 3) Do not cause any unusual or foul odors or conduct any acts that may endanger the environment or public health.
  - 4) Do not leave your belongings in the corridors, entrance hall, or other common areas.
- (2) Bringing any electric heating equipment or the equivalent
  - 1) The use of fire is prohibited indoors, including, but not limited to, candles and incense. For the purposes of fire prevention, you are not permitted to bring any equipment that generates heat, such as electric, kerosene, or gas heaters, portable cassette stoves, and electric blankets.
  - 2) If you wish to bring any soldering irons for your classes, you are required to notify the dormitory manager. Although you may bring soldering irons into the facility, you are NOT allowed to use them on the premises.
    - \*The facility is equipped with air conditioning/heating.
    - \*Minimize the items you bring into the facility. Vacuum cleaners and irons are available on loan. Microwave ovens, rice cookers, toasters, and other kitchen equipment are available for use in the

shared kitchen.

(3) Equipment

- 1) Do not change or add any equipment.
- 2) Do not drive any nail or screw into the indoor or outdoor walls, columns, tiles, or any other area.  
\*If you make changes to the original state of rooms, you may be liable for the repair expenses at the time of leaving the dormitory.

(4) Other prohibited acts

- 1) Subleasing your room or any equipment in the dormitory to a third party.
- 2) Gambling
- 3) Keeping a pet
- 4) Entering any area with a sign indicating that no entry is permitted
- 5) Leaving your personal belongings or garbage when leaving the dormitory
- 6) Engaging in any commercial activity such as sales and solicitation of customers or any equivalent act
- 7) Engaging in any activity for collecting signatures and any equivalent act
- 8) Engaging in any political, ideological, or religious activity, solicitation to any such activity, organizing rallies, or any equivalent act
- 9) Any act that corrupts public morals and order or that impedes the sound operation of the dormitory
- 10) Any other act that is inappropriate for communal life

## 32. Expulsion

Any resident that falls under any of the items below is subject to expulsion:

- 1) Any resident that is confirmed to have committed any serious or malicious act in violation of the prohibitions.
- 2) Any resident that has repeatedly failed to observe the facility opening hours or the rules on daily life.
- 3) Any resident that has violated Japanese laws or equivalent regulations and ordinances.  
\*Japanese law prohibits anyone under 20 years of age from drinking or smoking.
- 4) Any resident that has lost their student status at Keio University.
- 5) Any resident that has failed to pay the dormitory rent for two months.
- 6) Any resident that is deemed unsuitable for communal life for health reasons.
- 7) Any resident for whom the university and operating company has deemed expulsion to be necessary.

### **33. Other matters**

(1) Telecommunication equipment

The facility is equipped with Wi-Fi. The guide for connection will be distributed to you when you move into the dormitory.

(2) Problems and damage

If you find any problems or damage in the facility, report it immediately to the dormitory manager.

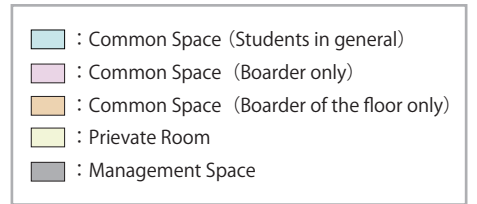
(3) Compensation for damages

In the event of any resident or anyone visiting him/her causes damage to the facility intentionally or by negligence, the resident must immediately notify the dormitory manager and accept liability for the damage. This will also apply mutatis mutandis to cases where any resident or anyone visiting him/her causes damage, loss, or injury to any neighbor or third party.

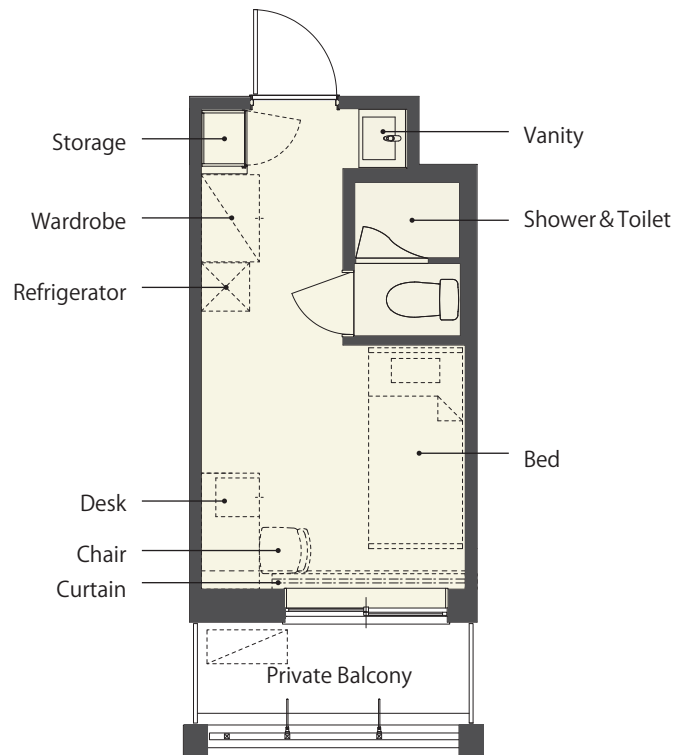
(4) Revision

These Rules and Regulations may be subject to revision in accordance with changes to the related rules of Keio University or as a consequence of the actual circumstances surrounding facility operations.

## ■ First Floor Plan



## ■ Private Room



# 湘南藤沢国際学生寮 Shonan Fujisawa International Dormitory

〒252-0816 神奈川県藤沢市遠藤6701-1  
6701-1 Endo, Fujisawa, Kanagawa 252-0816 Japan

小田急江ノ島線・相鉄いずみ野線・横浜市営地下鉄ブルーライン「湘南台」駅（西口B出口）バス停から慶応大学行の路線バス（第23系統、24系統、25系統）で約15分、「慶応大学バス停」下車徒歩2分  
About 15 to 20 minute ride on Kanachu Bus (Route 湘23, 湘224, or 湘225) from the Shonandai Station (on Odakyu Odawara Line, Sotetsu Line, Yokohama Municipal Subway Blue Line) West Exit B. Walk 2 minutes from the Keio University bus stop to the dormitory.

※TAXI fee between Shonandai Station and Shonan Fujisawa International Dormitory : approximately 1,700 Yen. Time needed : about 15 min.

TEL : 0466-52-7690

FAX : 0466-52-7690

E-mail : [keio-sid@n-jisho.co.jp](mailto:keio-sid@n-jisho.co.jp)

HOURS : Mon.-Fri. From 9 : 00 a.m. to noon and from 1 : 00 p.m. to 7 : 00 p.m.  
Sat. From 8 : 00 a.m. to noon and from 1 : 00 p.m. to 3 : 00 p.m.

管理人：佐藤夫妻

Dormitory manager : Mr. and Mrs. Sato

From Shonandai Station to Shonan Fujisawa International Dormitory



# 湘南藤沢国際学生寮 Shonan Fujisawa International Dormitory

From the Keio University bus stop to Shonan Fujisawa International Dormitory

